



CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION AGENDA

November 5, 2020

BOARD OF EDUCATION

Joe Schaffer, President
Christina Gagnier, Vice President
Irene Hernandez-Blair, Clerk
Andrew Cruz, Member
James Na, Member

Justin Rendon, Student Representative

SUPERINTENDENT

Norm Enfield, Ed.D.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
5130 Riverside Drive, Chino, CA 91710
REGULAR MEETING OF THE BOARD OF EDUCATION
5:00 p.m. - Closed Session • 6:00 p.m. - Regular Meeting
November 5, 2020

AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

PUBLIC ADVISORY

The Chino Valley Unified School District Board of Education wishes to provide continuity of government and communication during the current pandemic. Pursuant to the March 17, 2020, Executive Order N-29-20 issued by Governor Newsom, the Board of Education strongly encourages members of the public to practice the guidelines associated with health and safety by limiting person-to-person contact that could spread the COVID-19 virus.

As such, for the public to view a live stream of the November 5 Board meeting, please visit the YouTube channel for Chino Valley Unified School District Board videos @ https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw

If you would like to address the Board on an agenda item, you are encouraged to submit your comment by email to: boardsecretary@chino.k12.ca.us at the designated time. Email comments should be structured as follows:

- **State agenda item number**
- Name (Voluntary)
- Contact Information (Voluntary)
- Briefly state your written comment, and limit words to approximately 350

To give staff adequate time to process comments for consideration, please email your comments between 12:00 p.m. and 2:00 p.m. on Thursday, November 5, 2020. Comments will be shared via email with the Board of Education prior to the meeting. Only comments received by the designated timeframe on Thursday, November 5 and in accordance with Board Bylaw 9323—Meeting Conduct, will be read into the record.

The proceedings of this meeting are being recorded.

I. OPENING BUSINESS

- I.A. CALL TO ORDER – 5:00 P.M.**
 - 1. Roll Call
 - 2. Public Comment on Closed Session Items
 - 3. Closed Session

Discussion and possible action (times are approximate):
 a. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Isabel Brenes, Sandra Chen, Eric Dahlstrom, and Richard Rideout. (15 minutes)
 b. Public Employee Discipline/Dismissal/Release (Government Code 54957): (10 minutes)
 c. Public Employee Performance Evaluation (Government Code 54957): Superintendent. (30 minutes)

- I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**
 - 1. Report Closed Session Action
 - 2. Pledge of Allegiance
- I.C. COMMENTS FROM STUDENT REPRESENTATIVE**
- I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES**
- I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**
- I.F. CHANGES AND DELETIONS**

II. CONSENT

Motion ___ Second ___
 Preferential Vote: ___
 Vote: Yes ___ No ___

II.A. ADMINISTRATION

II.A.1. Minutes of the October 15, 2020 Regular Meeting
 Page 9 Recommend the Board of Education approve the minutes of the October 15, 2020 regular meeting.

II.B. BUSINESS SERVICES

II.B.1. Warrant Register
 Page 15 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

II.B.2. 2020/2021 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Page 16

Recommend the Board of Education approve/ratify the 2020/2021 applications to operate fundraising activities and other activities for the benefit of students.

II.B.3. Fundraising Activities

Page 18

Recommend the Board of Education approve/ratify the fundraising activities.

II.B.4. Donations

Page 21

Recommend the Board of Education accept the donations.

II.B.5. Legal Services

Page 23

Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud, and Romo; and the Tao Firm.

II.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

II.C.1. Memorandum of Understanding Between Chino Valley Unified School District and the Foster Grandparent/Senior Companion Program of San Gabriel/Pomona Regional Center

Page 24

Recommend the Board of Education approve the Memorandum of Understanding between Chino Valley Unified School District and the Foster Grandparent/Senior Companion Program of San Gabriel/Pomona Regional Center.

II.C.2. Proclamation for the Great American Smokeout on November 19, 2020

Page 29

Recommend the Board of Education adopt the proclamation for The Great American Smokeout on November 19, 2020.

II.D. FACILITIES, PLANNING, AND OPERATIONS

II.D.1. Purchase Order Register

Page 31

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

II.D.2. Agreements for Contractor/Consultant Services

Page 32

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

II.D.3. Surplus/Obsolete Property

Page 36

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

- II.D.4.** **Bid 20-21-04F, Safety and Security Group 4—Dickson ES, Glenmeade ES, Marshall ES, Newman ES, and Rhodes ES**
Page 39
Recommend the Board of Education award Bid 20-21-04F, Safety and Security Group 4—Dickson ES, Glenmeade ES, Marshall ES, Newman ES, and Rhodes ES to Champion Electric.
- II.D.5.** **Request for Proposals 20-21-03, Charter Bus Services**
Page 40
Recommend the Board of Education award RFP 20-21-03, Charter Bus Services to American Transportation; Carreras Tours LLC; Certified Transportation Services, Inc; Durham School Services; H&L Charter Co., Inc.; Lux Bus America; Shalimar California Bus Inc.; Transportation Charter Services and Visser Bus Services.
- II.D.6.** **Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP1)**
Page 42
Recommend the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 1)
- II.D.7.** **Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 2)**
Page 45
Recommend the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 2).
- II.D.8.** **Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 4)**
Page 48
Recommend the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 4).
- II.D.9.** **Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 6)**
Page 51
Recommend the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 6).
- II.D.10.** **Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 9)**
Page 54
Recommend the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 9).
- II.D.11.** **Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 10)**
Page 57
Recommend the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 10).

- II.D.12. Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 12)**
Page 60
Recommend the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 12).
- II.D.13. Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 14)**
Page 63
Recommend the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 14).
- II.D.14. Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 18)**
Page 66
Recommend the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 18).
- II.D.15. Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 19)**
Page 70
Recommend the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 19).
- II.D.16. Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 21)**
Page 73
Recommend the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 21).
- II.D.17. Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 24)**
Page 76
Recommend the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 24).
- II.D.18. Change Order for Bid 19-20-24F, Chino HS Reconstruction—Phase I (BP 20)**
Page 79
Recommend the Board of Education approve the Change Order for Bid 19-20-24F, Chino HS Reconstruction-Phase I (BP 20).
- II.D.19. Change Order for Bid 20-21-01F, Briggs K-8 and Ayala HS—Asphalt Replacement**
Page 82
Recommend the Board of Education approve the Change Order for Bid 20-21-01F, Briggs K-8 and Ayala HS—Asphalt Replacement.
- II.D.20. Change Order and Notice of Completion for Bid 19-20-41F, Alternative Education Center and Marshall ES HVAC Replacement**
Page 85
Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-41F, Alternative Education Center and Marshall ES HVAC Replacement.

II.D.21. Change Order and Notice of Completion for Bid 19-20-41F, Country Springs ES, Oak Ridge ES, and Walnut ES HVAC Replacement

Page 91

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-41F, Country Springs ES, Oak Ridge ES, and Walnut ES HVAC Replacement.

II.D.22. Change Order and Notice of Completion for Bid 19-20-41F, Litel ES HVAC Replacement

Page 99

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-41F, Litel ES HVAC Replacement.

II.D.23. Notice of Completion for CUPCCAA Projects

Page 103

Recommend the Board of Education approve the Notice of Completion for CUPCCAA Projects.

II.D.24. Resolution 2020/2021-17 Annual and Five-Year Developer Fee Reports for Fiscal Year 2019/2020

Page 105

Recommend the Board of Education adopt Resolution 2020/2021-17 Annual and Five-Year Developer Fee Reports for Fiscal Year 2019/2020.

II.E. HUMAN RESOURCES

II.E.1. Certificated/Classified Personnel Items

Page 112

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

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| III. INFORMATION |
|-------------------------|

III.A. BUSINESS SERVICES

III.A.1. Adopted 2020/2021 Organized and Unorganized Student Body Budgets

Page 120

Recommend the Board of Education receive for information the adopted 2020/2021 organized and unorganized student body budgets.

III.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.B.1. Recommendations to the Learning Continuity and Attendance Plan

Page 122

Recommend the Board of Education receive for information the recommendations to the Learning Continuity and Attendance Plan.

III.C. FACILITIES, PLANNING, AND OPERATIONS

III.C.1. Cash Management Program

Page 124 Recommend the Board of Education receive for information the report on the cash management program.

IV. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

V. ADJOURNMENT

Prepared by: Patricia Kaylor, Administrative Secretary, Board of Education
Date posted: October 30, 2020

CHINO VALLEY UNIFIED SCHOOL DISTRICT

October 15, 2020

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 5:00 P.M.

1. Roll Call

President Schaffer called to order the regular meeting of the Board of Education, Thursday, October 15, 2020, at 5:00 p.m. with Cruz, Gagnier, Na, and Schaffer present in the Board room; and Hernandez-Blair present via Zoom. Closed session was not recorded.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

Grace Park, Ed.D., Associate Superintendent, CIIS

Lea Fellows, Assistant Superintendent, CIIS

Richard Rideout, Assistant Superintendent, Human Resources

Gregory J. Stachura, Assistant Supt., Facilities, Planning, & Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Schaffer adjourned to closed session at 5:00 p.m. regarding a student readmission matter; conference with labor negotiators: A.C.T. and CSEA; public employee discipline/dismissal/release; public employee appointment: adult school assistant principal; and public employee performance evaluation: Superintendent.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Schaffer reconvened the regular meeting of the Board of Education at 6:00 p.m. with Cruz, Gagnier, Na, and Schaffer present in the Board room, and Hernandez-Blair present via Zoom. The Board met in closed session from 5:00 p.m. to 5:37 p.m. regarding a student readmission matter; conference with labor negotiators: A.C.T. and CSEA; public employee discipline/dismissal/release; public employee appointment: adult school assistant principal; and public employee performance evaluation:

Superintendent. The Board took the following action: By a unanimous vote of 5-0 (Cruz, Gagnier, Hernandez-Blair, Na, and Schaffer voting yes) appointed Beverly Hatch as assistant principal of Adult School effective October 16, 2020. No further action was taken that required public disclosure.

2. Pledge of Allegiance

President Schaffer led the Pledge of Allegiance.

I.C. COMMENTS FROM STUDENT REPRESENTATIVE

Justin Rendon reported on various student related activities, and left the meeting after his comments at 6:06 p.m.

I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Barbara Bearden, A.C.T. President, spoke about protocols and planning for returning students to school safely; thanked Human Resources for distributing teamwork journals during week of the administrator; and thanked the Communications Department for highlighting administrators throughout the District on social media.

Danny Hernandez, CSEA President, thanked the District for participating in the Great California Shakeout 2020 event; spoke about the TK-6 waiver and the need for an increase of health technician hours so that they are present during the day for students; and acknowledged National School Lunch week.

I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

Email comments regarding Sycamore Academy were read into the record from the following individuals: Angie Bacon, Audrey Han, Karen Hajjaj, Danny Castillo, Diana Lee, Sandy Padilla, Hans Grevenstrale, Jennie Voorhees, Carly Colvin, Sandy Padilla, Morgan Wagner, Peggy Benson, April R., Johanna Russle-Bagarry, Mr. and Mrs. Desai, and Charles R.

I.F. CHANGES AND DELETIONS

None.

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| II. ACTION |
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II.A. ADMINISTRATION

II.A.1. Approval of Reopening In-Person Learning for TK-6, Special Education Cohorts, and School-Based Sports Conditioning

Email comments regarding this item were read into the record from the following individuals: Christy Johnson, Kevin Butscher, Lu Alecxih, Jennifer Merrill, Dusty Starkey, Basel Badawi, Tom Geeting, Jenne Hoch, Anacristina Riker, Stacy Howarth, Mike Bateman, Shannon Hartz, Sydney Train, Robert Izumi, Ryan Duchsherer, Vincent Coletta, Clint Poulter, Linda Scott, P. Perez, Tina Gackstetter, Vicki Poulter, Lizz Ingram, Cynthia J. Barbosa, and Kristina Lords.

Moved (Na) seconded (Cruz) motion failed (2-3, Gagnier, Hernandez, Schaffer voted no) to approve the submission of a TK-6 Waiver, and reopen TK-6 classes effective upon San Bernardino County Department of Public Health approval; moved (Na) seconded (Cruz) motion carried (3-2, Gagnier, Schaffer voted no) to approve small cohort in-person instruction and services for students with disabilities pursuant to CDPH guidelines effective as soon as possible; and moved (Gagnier) seconded (Na) carried unanimously (5-0) to approve school-based sports conditioning programs pursuant to CDPH guidelines effective as soon as possible.

III. CONSENT

Moved (Na) seconded (Gagnier) carried unanimously (5-0) to approve the consent items.

III.A. ADMINISTRATION**III.A.1. Minutes of the October 1, 2020 Regular Meeting**

Approved the minutes of the October 1, 2020 regular meeting.

III.B. BUSINESS SERVICES**III.B.1. Warrant Register**

Approved/ratified the warrant register.

III.B.2. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.3. Donations

Accepted the donations.

III.B.4. Legal Services

Approved payment for legal services to the law office of Margaret A. Chidester & Associates.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Readmission Case 19/20-09

Approved student readmission case 19/20-09.

III.C.2. 2020/2021 School Plan for Student Achievement for Boys Republic HS, Buena Vista HS, and Chino Valley Learning Academy

Approved the 2020/2021 School Plan for Student Achievement for Boys Republic HS, Buena Vista HS, and Chino Valley Learning Academy.

III.C.3. Memorandum of Understanding Between Chino Valley Unified School District and the Joint Powers Authority for Participation in the Career Technical Education Incentive Grant and K-12 Strong Workforce Grant

Approved the Memorandum of Understanding between Chino Valley Unified School District and the Joint Powers Authority for participation in the Career Technical Education Incentive Grant and the K-12 Strong Workforce Grant.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Change Order for Bid 19-20-44F, Chino Valley Adult School New Parking Lot

Approved the Change Order for Bid 19-20-44F, Chino Valley Adult School New Parking Lot.

III.D.5. Change Order and Notice of Completion for CUPCCAA Projects

Approved the Change Order and Notice of Completion for CUPCCAA Projects.

III.D.6. Notice of Completion for CUPCCAA Project

Approved the Notice of Completion for CUPCCAA Project.

III.D.7. Notice of Completion for Bid 19-20-43F, Townsend JHS Slope—Aged Tree and Brush Removal

Approved the Notice of Completion for Bid 19-20-43F, Townsend JHS Slope—Aged Tree and Brush Removal.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Approved/ratified the certificated/classified personnel items.

III.E.2. Rejection of Claim

Rejected the claim and referred it to the District's insurance adjuster.

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| <p>IV. COMMUNICATIONS</p> |
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BOARD MEMBERS AND SUPERINTENDENT

Andrew Cruz spoke about the effects of COVID-19 including death, job losses, mental health, and financial hardships on families, and hopes for a better future.

James Na acknowledged parents who work on behalf of their special needs students.

Irene Hernandez-Blair spoke about misinformation that is being sent out by employees to parents in an attempt to advocate for what they believe; said she doesn't appreciate lies about how the Board is voting and specific dates and times regarding when things will return; asked Dr. Enfield to bring forward a discussion item on how the District provides an opportunity for performing arts to return - for example dance and theater; and reminded the community that elections are taking place on November 3; shared her history about why she decided to run for the school Board; implored the community to consider for who they will vote; said she did her best during eight years on the Board, and thanked staff who supported her requests; said there is true need to elect the right people; and thanked the community for supporting her.

Christina Gagnier thanked parents who sent emails; commented on the method with which the action items were brought forward; said she has contention with going against the recommendation brought forward previously by staff; endorsed that we listen to individuals who are evaluating how we keep our students safe; said she is interested and focused on Chino Hills, Chino, and Ontario with regard to the tier system and a safe return to normality; and asked that we be evaluative with regard to recommendations brought forward.

Superintendent Enfield made no comments.

President Schaffer thanked the community for providing and bringing forward their concerns; addressed the facilities use agreement concerns expressed by Sycamore Academy and said shortfalls fall squarely on Sycamore Academy; clarified District obligations to Sycamore Academy; provided the Baldy View ROP committee report; and reported that Chino Hills Parks and Recreations have reopened parks and field usage.

V. ADJOURNMENT

President Schaffer adjourned the regular meeting of the Board of Education at 8:24 p.m.

Joe Schaffer, President

Irene Hernandez-Blair, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

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BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$9,807,780.51 to all District funding sources.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 5, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
**SUBJECT: 2020/2021 APPLICATIONS TO OPERATE FUNDRAISING
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF
STUDENTS**

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BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the 2020/2021 applications to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

NE:SHC:LP:wc

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
November 5, 2020**

**2020/2021 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

School

Organization

Marshall ES

PTO

Ayala HS

Boys Golf Boosters

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: FUNDRAISING ACTIVITIES

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BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
November 5, 2020

| <u>SITE/DEPARTMENT</u> | <u>ACTIVITY/DESCRIPTION</u> | <u>DATE</u> |
|------------------------------------|---|--------------------|
| <u>Butterfield Ranch ES</u> | | |
| PTA | Mountain Mike's Family Take-Out Day | 12/17/20 |
| <u>Hidden Trails ES</u> | | |
| PTA | Chipotle Family Take-Out Night | 11/7/20 |
| PTA | Online Holiday Gift Shop | 11/9/20 - 11/20/20 |
| PTA | Online Book Fair | 11/9/20 - 11/20/20 |
| PTA | Barnes & Noble Book Fair | 12/12/20 |
| <u>Marshall ES</u> | | |
| PTO | El Pollo Loco Family Take-Out Night | 11/9/20 |
| PTO | Spirit Wear Sale | 11/9/20 - 6/1/21 |
| PTO | Chipotle Family Take-Out Night | 12/7/20 |
| <u>Rhodes ES</u> | | |
| PEP Club | Off Campus Gift Wrapping Paper Sale | 11/6/20 - 11/16/20 |
| PEP Club | Raise Craze Donation Drive | 1/29/21 - 2/22/21 |
| <u>Rolling Ridge ES</u> | | |
| PTA | Chino Hills Pizza Co. Family Take-Out Day | 11/18/20 |
| <u>Canyon Hills JHS</u> | | |
| PTSA | Mountain Mike's Family Take-Out Days | 11/6/20 - 11/20/20 |
| ASB - General | Spirit Wear Sale | 11/9/20 - 11/20/20 |
| PTSA | Dog Haus Family Take-Out Days | 12/1/20 - 12/18/20 |
| PTSA | Chipotle Family Take-Out Days | 1/4/21 - 1/20/21 |
| PTSA | Panera Bread Family Take-Out Days | 2/1/21 - 2/28/21 |
| PTSA | Chick-fil-A Family Take-Out Days | 3/1/21 - 3/30/21 |
| <u>Ayala HS</u> | | |
| Science Honor Society | Chipotle Family Take-Out Night | 12/8/20 |

CHINO VALLEY UNIFIED SCHOOL DISTRICT
November 5, 2020

| <u>SITE/DEPARTMENT</u> | <u>ACTIVITY/DESCRIPTION</u> | <u>DATE</u> |
|-------------------------------|-------------------------------------|---------------------|
| <u>Chino HS</u> | | |
| ASB - Class of 2022 | On-Line Sweatshirts/Stickers Sale | 11/6/20 - 5/20/21 |
| ASB - Leadership | Pieology Family Take-Out Day | 11/10/20 |
| <u>Chino Hills HS</u> | | |
| General Boosters | Off Campus Poinsettia Sale | 11/9/20 - 12/4/20 |
| General Boosters | Mountain Mike's Family Take-Out Day | 11/18/20 |
| General Boosters | Off Campus Caramel Apple Sale | 11/23/20 - 12/11/20 |
| General Boosters | Chipotle Family Take-Out Day | 12/18/20 |

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: November 5, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

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BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
November 5, 2020

| <u>DEPARTMENT/SITE DONOR</u> | <u>ITEM DONATED</u> | <u>APPROXIMATE VALUE</u> |
|----------------------------------|------------------------------|------------------------------|
| <u>Technology</u> | | |
| LocknCharge | 5 Bay Laptop Charging Towers | \$3,161.00 |
| <u>Litel ES</u> | | |
| Blackbaud Giving Fund | Cash | \$130.00 |
| <u>Cal Aero K-8</u> | | |
| Box Tops for Education | Cash | \$38.00 |
| <u>Don Lugo HS</u> | | |
| Regal Packaging, Inc. | Cash | \$200.00 |
| Zoetis | Cash | \$764.00 |
| Team Lally, Inc. | Cash | \$5,162.00 |

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
 Student Achievement • Safe Schools • Positive School Climate
 Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
 Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

| FIRM | MONTH | INVOICE AMOUNTS | 2020/2021 YEAR-TO-DATE |
|---------------------------------------|----------------|-----------------|------------------------|
| Atkinson, Andelson, Loya, Ruud & Romo | September 2020 | \$11,202.38 | \$ 45,824.93 |
| Margaret A. Chidester & Associates | - | - | \$ 26,375.75 |
| The Tao Firm | September 2020 | \$ 962.50 | \$ 15,216.25 |
| | Total | \$12,164.88 | \$ 87,416.93 |

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and The Tao Firm.

FISCAL IMPACT

\$12,164.88 to the General Fund.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Anne Ingulsrud, Director, Special Education

SUBJECT: MEMORANDUM OF UNDERSTANDING BETWEEN CHINO VALLEY UNIFIED SCHOOL DISTRICT AND THE FOSTER GRANDPARENT/SENIOR COMPANION PROGRAM OF SAN GABRIEL/POMONA REGIONAL CENTER

=====

BACKGROUND

The Foster Grandparent/Senior Companion Program began in 1965 with 800 volunteers in more than 45 institutions and is part of the national AmeriCorps organization. Today nearly 30,000 volunteers help more than 280,000 children through Corporation for National and Community Service nationwide network of organizations. Currently at San Gabriel/Pomona Regional Center the volunteers serve over 100 children with special needs daily. They help to mentor, train, coach, and become a friend to the students. The 1:1 attention that the children receive makes a positive difference on their academic experience.

With the direction and oversight of Department of Developmental Services, San Gabriel/Pomona Regional Center and other Regional Centers across the state, oversee the Foster Grandparent and Senior Companion volunteers. These volunteers go through a background screening, orientation, and ongoing monthly trainings provided by each corresponding Regional Center. Foster Grandparents work with school age children, while the Senior Companions work with adults in day programs within the Regional Centers system. Each Foster Grandparent is matched with two students at their assigned school sites. Children who would benefit from having the assistance of a Foster Grandparent are determined and matched by teachers at each of the schools. The volunteers provide mentorship, encourage academic success, provide tutoring throughout the student's school day, and assist students with goals determined by the teacher and agreed upon by the Foster Grandparent/Senior Companion Program Manager. Volunteers typically work between 3-5 days a week and most work 4-6 hours per day. Volunteer services will take place at Borba ES as well as Dickey ES.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Memorandum of Understanding between Chino Valley Unified School District and the Foster Grandparent/Senior Companion Program of San Gabriel/Pomona Regional Center.

FISCAL IMPACT

None.

NE:LF:Al:rtr

11/1/2020-11/1/2023

MEMORANDUM OF UNDERSTANDING

Between

Chino Valley Unified School District

And

The Foster Grandparent/Senior Companion Program

Of

San Gabriel/Pomona Regional Center

This Memorandum of Understanding (MOU) contains basic provisions, which will guide the working relationship between both parties. This MOU may be amended, in writing, at any time with concurrence of both parties and must be renegotiated at least every three years.

BASIC PROVISIONS OF THE MEMORANDUM OF UNDERSTANDING

A. The Foster Grandparent Program of San Gabriel/Pomona Regional Center (SGPRC) shall:

1. Visitors and volunteers will adhere to CVUSD's Reopening Guidance Plan.
2. Recruit, interview, select, and enroll volunteers in the Program. The volunteers will meet the criteria in the Foster Grandparent Program (FGP) Federal Regulations for enrollment in the Program.
3. Conduct and document a criminal history and a national sex offender check for all Foster Grandparent volunteers in accordance with the requirements established for a National Service Criminal History Check by the Corporation for National and Community Service.
4. Arrange annual physical examinations for FGP volunteers.
5. Provide accident and liability insurance coverage as required by the Program including excess automobile liability insurance for Foster Grandparent volunteers who drive in connection with their service.
6. Be responsible for the management and fiscal control of the Program.
7. Provide orientation to the Foster Grandparent volunteers and provide in-service training on an on-going basis.
8. Provide orientation to Volunteer Station staff.
9. Not request or receive compensation from the beneficiaries of Foster Grandparent volunteers.

B. The Volunteer Station shall:

1. For each Foster Grandparent volunteer and for each student served, develop and obtain SGPRC FGP Director's approval, of a written Assignment Plan that identifies the Student(s) to be served and the role and activities of the volunteer activities, the expected outcomes for each student, and that addresses the period of time each student should receive such services. This Assignment Plan will be signed by the Volunteer Station liaison and the volunteer and will be used to review the Foster Grandparent volunteer's services as well as, the impact of the assignment on the student's development.
2. Assure adequate health and safety provisions for the protection of volunteers.
3. Investigate incidents, accidents and injuries involving volunteers and notify the FGP on a timely basis.
4. Assign students served by SGPRC who have special needs, who are 22 years of age and younger to each volunteer.
5. Provide site-specific orientation and training to the volunteers.
6. Submit required complete paperwork to the FGP on a timely basis, i.e., Individual Volunteer Assignment Plans, Volunteer Timesheets, Volunteer Impact Evaluations, and Volunteer Performance Evaluations.
7. Ensure that Foster Grandparent volunteers serve in a volunteer capacity. The Volunteer Station will verify that Foster Grandparent volunteers will not displace nor replace paid or contracted employees, relieve staff of their routine duties or infringe upon the site supervisor's supervisory role with the students.
8. Supervise Foster Grandparent volunteers at all times while they are performing as volunteers and do not leave the Foster Grandparent volunteers alone with students.
9. Ensure that any screening processes required of other volunteers at the station are required for the Foster Grandparent volunteers.
10. Provide confidentiality training for all Foster Grandparent volunteers in accordance with Station policies and procedures.
11. Follow the Foster Grandparent Duty Statements.
12. Implement *Programming for Impact* at the volunteer placement site(s) in order to assist the FGP in evaluating the impact the Foster Grandparent volunteers have on the students served and the community.

13. Periodically review each student’s continuing need for a Foster Grandparent volunteer and recommend phase-out or reassignment of the assigned Foster Grandparent volunteer, as necessary.
14. Accessibility and Reasonable Accommodation: The Volunteer Station will maintain the programs and activities to which Foster Grandparent volunteers are assigned accessible to persons with disabilities (including mobility, hearing, vision, mental, and cognitive impairments or addictions and diseases) and/or limited English proficiency and provide reasonable accommodation to allow persons with disabilities to participate in programs and activities.
15. Religious Activities: The Volunteer Station will not assign Foster Grandparent volunteers to give religious instruction, conduct worship services, or engage in proselytization as part of their duties.
16. Political Activities: The Volunteer Station will not assign Foster Grandparent volunteers to engage in electoral activities, voter registration, voter transportation to polls, and efforts to influence legislation while on duty.
17. Displacement of Employees: The Volunteer Station will not assign Foster Grandparent volunteers to any assignment, which would displace employed workers or impair existing contracts for services.
18. Not request or receive compensation from the beneficiaries of Foster Grandparent volunteers.
19. Prohibition of Discrimination: The Volunteer Station will not discriminate against Foster Grandparent volunteers or in the operation of its Program on the basis of race; color; national origin; including limited English language proficiency; sex; age; political affiliation; sexual orientation; religion; or on the basis of disability, if the volunteer is a qualified individual with a disability.

By signing this MOU, the Volunteer Station Representative certifies that the Volunteer Station is a public or non-profit private organization, or a proprietary health care agency.

 Lea Fellows, Assistant Superintendent of CIIS
 Chino Valley Unified School District

 Date

 Maria Vargas, FGP/SC Program Manager
 San Gabriel/Pomona Regional Center

 Date

 Carol Tomblin, Ph.D.
 Director of Community Outreach and Compliance
 San Gabriel/Pomona Regional Center

 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Sherri Johnson, Psy.D., Director, Health Services/Child Development

SUBJECT: PROCLAMATION FOR THE GREAT AMERICAN SMOKEOUT ON NOVEMBER 19, 2020

=====

BACKGROUND

Each year on the third Thursday in November, the American Cancer Society sponsors the Great American Smokeout. This is an annual event that encourages and offers support to smokers to make a plan to quit smoking on the day of the event. About 34 million Americans still smoke cigarettes, and tobacco use remains the single largest preventable cause of disease and illness in the world. Quitting smoking improves health immediately and over the long term – at any age.

The Chino Valley Unified School District is a tobacco-free District and has a strong commitment to provide tobacco use prevention education to its students. The proclamation is a means of recognizing the District's support of the American Cancer Society's The Great American Smokeout on November 19, 2020.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt the proclamation for The Great American Smokeout on November 19, 2020.

FISCAL IMPACT

None.

NE:LF:SJ:rtr

**Chino Valley Unified School District
Proclamation
The Great American Smokeout
November 19, 2020**

WHEREAS, the American Cancer Society's nationally recognized event, The Great American Smokeout, challenges people to stop using tobacco and raises awareness around the many effective ways to quit for good;

WHEREAS, increasing numbers of children are experimenting with a product that can produce lifetime addiction with an increased risk of cancer;

WHEREAS, the health benefits of not smoking are substantiated and well known;

WHEREAS, nicotine is an addictive drug; and

WHEREAS, youth-related promotions such as The Great American Smokeout Pledge encourages youth not to start smoking.

NOW, THEREFORE, BE IT RESOLVED the Board of Education of the Chino Valley Unified School District does hereby support November 19, 2020, as The Great American Smokeout day in this District, and in doing so, urges all smokers and smokeless tobacco users to demonstrate to themselves and our children that they can quit and to further encourage our children not to start smoking.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$5,724,468.75 to all District funding sources.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:AGH:pw

| SUPERINTENDENT | FISCAL IMPACT |
|---|---|
| S-2021-006 Constant Contact, Inc. To provide email communications service. Submitted by: Communications Duration of Agreement: January 1, 2021 - December 31, 2021 | Contract amount: \$663.00 Funding source: General Fund |

| BUSINESS SERVICES | FISCAL IMPACT |
|---|--|
| B-2021-017 LinkedIn. To provide professional development webinar services. Submitted by: Printing, Graphics, and Mail Services Duration of Agreement: October 31, 2020 - October 31, 2021 | Contract amount: \$3,250.00 Funding source: General Fund |
| B-2021-018 CVUSD Health Services and Child Development (SOAR) Programs. To provide prepared meals each school day for students. Submitted by: Nutrition Services Duration of Agreement: July 1, 2020 - June 30, 2021 | Contract amount: Per rate sheet Funding source: Cafeteria Fund |
| B-2021-019 CVUSD Health Services and Child Development. To provide District with compensation for prepared meals each school day for students in the Health Services and Child Development programs, the Children's Center, Liberty ES, Newman ES, and Buena Vista HS. Submitted by: Nutrition Services Duration of Agreement: July 1, 2020 - June 30, 2021 | Contract amount: 2020/2021 reimbursement rates Funding source: Cafeteria Fund |

| CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT | FISCAL IMPACT |
|---|---|
| CIIS-2021-169 TestOut Corporation. To provide annual site license to TestOut Office Pro Limited software. Submitted by: Chino HS Duration of Agreement: November 6, 2020 - June 30, 2021 | Contract amount: \$4,300.00 Funding source: CTE Pathways |
| CIIS-2021-170 Edgenuity, Inc. To provide site software licenses for anatomy/physiology. Submitted by: Alternative Education Center Duration of Agreement: November 6, 2020 - June 30, 2021 | Contract amount: \$27,500.00 Funding source: Site Budget |
| CIIS-2021-171 Classcraft Studios, Inc. To provide annual site license for Classcraft software. Submitted by: Ramona JHS Duration of Agreement: November 6, 2020 - November 6, 2021 | Contract amount: \$3,438.00 Funding source: Title I |
| CIIS-2021-172 DLW Storyteller, Inc. To provide virtual cultural arts programs. Submitted by: Briggs K-8 Duration of Agreement: November 6, 2020 - June 30, 2021 | Contract amount: \$1,100.00 Funding source: Title I |
| CIIS-2021-173 Computer Sports Medicine, Inc. To provide three-year renewal to Sportsware Online access to monitor athlete injuries and treatment protocols. Submitted by: Don Lugo HS Duration of Agreement: December 20, 2020 - December 20, 2023 | Contract amount: \$675.00 Funding source: Site Budget |
| CIIS-2021-174 Clever Prototypes, LLC dba Storyboard That. To provide annual site license to Storyboard That software. Submitted by: Buena Vista HS Duration of Agreement: November 15, 2020 - November 15, 2021 | Contract amount: \$89.88 Funding source: Title I |

| FACILITIES, PLANNING, AND OPERATIONS | FISCAL IMPACT |
|---|---|
| F-2021-047 Card Integrators Corporation dba CI Solutions. To provide annual software license renewal for bus pass badge system. Submitted by: Transportation Duration of Agreement: October 31, 2020 - October 31, 2021 | Contract amount: \$5,000.00 Funding source: General Fund |

| SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS | FISCAL IMPACT |
|--|---|
| SBCSS 20/21-0347 SBCSS Classroom Maintenance. MOU for District provided services for special education classrooms owned and operated by SBCSS on CVUSD sites. Submitted by: Purchasing Duration of Agreement: July 1, 2020 - June 30, 2021 | Contract amount: None Funding source: None |

| MASTER CONTRACTS | FISCAL IMPACT |
|--|--|
| MC-2021-008 TNT Educational Adventures. To provide online enrichment education programs. Submitted by: Butterfield ES and Litel ES Duration of Agreement: November 6, 2020 - June 30, 2023 | Contract amount: Per rate sheet Funding source: Various |
| MC-2021-009 Parent Institute for Quality Education (PIQE). To provide parent training courses. Submitted by: Ramona JHS Duration of Agreement: November 6, 2020 - June 30, 2023 | Contract amount: Per invoice Funding source: Various |
| MC-2021-010 WOLF. To provide virtual science camp. Submitted by: Briggs K-8 Duration of Agreement: November 6, 2020 - June 30, 2023 | Contract amount: Per rate sheet Funding source: Various |
| MC-2021-011 Neuron Fuel, Inc. dba Tynker. To provide subscription to Tynker Premium plan. Submitted by: Hidden Trails ES Duration of Agreement: November 6, 2020 - June 30, 2023 | Contract amount: Per invoice Funding source: Various |
| MC-2021-016 Design Science, Inc. To provide subscription to Math Type for Office software. Submitted by: Don Lugo HS Duration of Agreement: November 6, 2020 - June 30, 2023 | Contract amount: Per invoice Funding source: Various |
| MC-2021-017 Kagan Professional Development. To provide professional staff development. Submitted by: Briggs K-8 Duration of Agreement: November 6, 2020 - June 30, 2023 | Contract amount: Per invoice Funding source: Various |

| APPROVED CONTRACTS TO BE AMENDED | AMENDMENT |
|--|---|
| CIIS-2021-116 Project Lead the Way, Inc. To provide annual renewal for Gateway participation fee. Submitted by: Townsend JHS Duration of Agreement: July 1, 2020 - June 30, 2021 Original Agreement Board Approved: August 20, 2020 | Change from CIIS-2021-116 to MC-2021-012 Extend agreement through June 30, 2023 Contract amount: Change from \$950.00 to per invoice to add for additional site subscriptions Funding source: Change from General Funds to various |

| APPROVED CONTRACTS TO BE AMENDED | AMENDMENT |
|---|--|
| <p>CIIS-2021-130 Generation Genius, Inc. To provide online science program. Submitted by: Briggs K-8 Duration of Agreement: July 1, 2020 - June 30, 2021 Original Agreement Board Approved: September 3, 2020</p> | <p>Change from CIIS-2021-130 to MC-2021-013</p> <p>Extend agreement through June 30, 2023</p> <p>Contract amount: Change from \$495.00 to per invoice to add for additional site subscriptions</p> <p>Funding source: Change from Title I to various</p> |
| <p>CIIS-2021-133 IXL Learning, Inc. To provide annual site license renewal for math and ELA. Submitted by: Liberty ES Duration of Agreement: July 1, 2020 - June 30, 2021 Original Agreement Board Approved: September 17, 2020</p> | <p>Change from CIIS-2021-133 to MC-2021-014</p> <p>Extend agreement through June 30, 2023</p> <p>Contract amount: Change from \$6,600.00 to per invoice to add for additional site subscriptions</p> <p>Funding source: Change from Title I to various</p> |
| <p>CIIS-2021-159 Seesaw Learning, Inc. To provide annual student license to access Seesaw software. Submitted by: Liberty ES Duration of Agreement: September 1, 2020 - August 31, 2021 Original Agreement Board Approved: October 15, 2020</p> | <p>Change from CIIS-2021-159 to MC-2021-015</p> <p>Extend agreement through June 30, 2023</p> <p>Contract amount: Change from \$1,232.00 to per invoice to add for additional site subscriptions</p> <p>Funding source: Change from Title I to various</p> |
| <p>F-1718-014 Colbi Technologies, Inc. To provide Quality Bidders annual license/service renewal. Submitted by: Purchasing Duration of Agreement: December 14, 2018 - December 31, 2020 Original Agreement Board Approved: January 17, 2019</p> | <p>Extend agreement through December 31, 2021</p> <p>Contract renewal: \$28,000.00</p> <p>Funding source: Building Fund 21</p> |
| <p>F-1920-028 Placeworks. To provide phase I and/or preliminary environmental assessment for Preserve School #2. Submitted by: Facilities, Planning, and Operations Duration of Agreement: August 16, 2019 - June 30, 2020 Original Agreement Board Approved: August 15, 2019</p> | <p>Extend agreement through June 30, 2021</p> <p>Funding source: Change from Fund 25 to various</p> |
| <p>F-1920-029 Placeworks. To provide California Environmental Quality Act, addendum, Mitigated Negative Declaration, and Title 5 CDE reports for Preserve School #2. Submitted by: Facilities, Planning, and Operations Duration of Agreement: August 16, 2019 - June 30, 2020 Original Board Approval Date: August 15, 2019</p> | <p>Extend agreement through June 30, 2021</p> <p>Funding source: Change from Fund 25 to various</p> |

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
SURPLUS/OBSOLETE PROPERTY
November 5, 2020**

| <u>DESCRIPTION</u> | <u>MAKE/MODEL</u> | <u>I.D./SERIAL</u> | <u>DEPT/SITE</u> |
|----------------------|-------------------|--------------------|------------------|
| Office Chairs (3) | | | Duplicating |
| Pallet Jack | Win Pallet Master | 4265 | Duplicating |
| Xerox Supplies | Work Center | | Duplicating |
| Printer | HP | CVASp-TYKES-03 | Health Services |
| Laptop Bags (5) | Dell | | Health Services |
| Monitor Stands | Dell | | Health Services |
| Computer | Dell | 44402 | Health Services |
| Shelving Unit | | | Health Services |
| Filing Cabinet-Black | | | Health Services |
| Eye Gaze I-15 | Tobii | 31417 | Special Ed. |
| Freezer/Cooler | | | Chino HS |
| Freezer | | | Chino HS |
| Projector | Epson | 32662 | Chino HS |
| Projector | Epson | 32646 | Chino HS |
| Projector | Epson | 32627 | Chino HS |
| Projector | Epson | 31465 | Chino HS |
| Projector | Epson | 32670 | Chino HS |
| Projector | Epson | 31466 | Chino HS |
| Projector | Epson | 32661 | Chino HS |
| Projector | Epson | 32625 | Chino HS |
| Projector | Epson | 32674 | Chino HS |
| Projector | Epson | 32654 | Chino HS |
| Projector | Epson | 32638 | Chino HS |
| Projector | Epson | 32684 | Chino HS |
| Projector | Epson | 32663 | Chino HS |
| Projector | Epson | 32645 | Chino HS |
| Projector | Epson | 15880 | Chino HS |
| Media Projector | Avermedia | 32798 | Chino HS |
| Media Projector | Avermedia | 32838 | Chino HS |
| DVD/VHS Player | Go Video | 16008 | Chino HS |
| DVD/VHS Player | Go Video | 15976 | Chino HS |
| Cassette Player | Panasonic | WH2ED006749 | Chino HS |
| Personal PA | Unicom | | Chino HS |
| Overhead | Eiki | 1030398 | Chino HS |
| Overhead | Eiki | 1030378 | Chino HS |
| Copier | HP | QNQCB32184 | Chino HS |
| Computer | Dell | 32903 | Chino HS |
| Printer | Xerox | MXX898454 | Chino HS |

| <u>DESCRIPTION</u> | <u>MAKE/MODEL</u> | <u>I.D./SERIAL</u> | <u>DEPT/SITE</u> |
|---------------------|-------------------|--------------------|------------------|
| Projector Camera | Avermedia | 32812 | Chino HS |
| Projector | Eiki | 10303174 | Chino HS |
| Fax Machine | HP | C60206 | Chino HS |
| Scan Jet | HP | 31753 | Chino HS |
| Monitor Stand | | | Chino HS |
| Powerlite | Epson | 15907 | Chino HS |
| All In One-6200 | HP | SDGOB-0402 | Chino HS |
| Phone/Fax-3180 | HP | SNRPG-0702 | Chino HS |
| Printer-1200 Series | HP | CNBSF44804 | Chino HS |
| Monitor | Dell | CNOC730C7162396P | Chino HS |
| Keyboard | Dell | CN04473044751 | Chino HS |
| Computer | Dell | 6L87TK1 | Chino HS |
| Mouse | Dell | K251D | Chino HS |
| Computer | Dell | CZ6NNS1 | Chino HS |
| Computer | Dell | 4HV5V12 | Chino HS |
| Computer | Dell | XZ7HNS1 | Chino HS |
| Doc Cam | Avermedia | 31654 | Chino HS |
| Printer | Xerox | GAL097226 | Chino HS |
| Printer | Xerox | 30940 | Chino HS |

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
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DATE: November 5, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: BID 20-21-04F, SAFETY AND SECURITY GROUP 4 – DICKSON ES, GLENMEADE ES, MARSHALL ES, NEWMAN ES, AND RHODES ES

=====

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bid 20-21-04F, Safety And Security Group 4 – Dickson ES, Glenmeade ES, Marshall ES, Newman ES, and Rhodes ES was published in the Inland Valley Daily Bulletin on September 17, 2020, and September 24, 2020. Bids were submitted at 1:00 p.m. on October 22, 2020. The results are as follows:

| Contractor | Bid Amount |
|--------------------------------------|-------------------|
| Champion Electric | \$2,715,000.00 |
| R.I.S. Electrical Contractors | \$2,796,000.00 |
| Rancho Pacific Electric Construction | \$2,900,500.00 |
| New Dynasty Construction | \$3,071,000.00 |
| Dalke & Sons Construction, Inc. | \$3,136,188.00 |

The basic scope of work for this project includes: safety and security upgrades to sites including installation of site-wide keyless access control system, security cameras, and intrusion alarm system.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 20-21-04F, Safety and Security Group 4 – Dickson ES, Glenmeade ES, Marshall ES, Newman ES, and Rhodes ES to Champion Electric.

FISCAL IMPACT

\$2,715,000.00 to Building Fund 21.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: REQUEST FOR PROPOSALS 20-21-03, CHARTER BUS SERVICES

=====

BACKGROUND

The Request for Proposals (RFP) process requires vendors to submit proposals within a framework created to fit the District’s unique needs. The District is able to customize the services to be purchased on specific needs, receive better responses, screen vendors more effectively, and ultimately receive a better product or solution for less money.

RFP 20-21-03, Charter Bus Services was published in the Inland Valley Daily Bulletin on August 13, 2020, and August 20, 2020. Proposals were submitted at 10:00 a.m. on September 22, 2020. Proposals were received from eleven (11) companies, nine (9) companies are being recommended:

| Contractor | Bus Type | Hourly Rate |
|---|-----------------|---------------------|
| American Transportation | School/Recliner | \$99.00 - \$129.00 |
| Carreras Tours LLC | Recliner | \$135.00 - \$140.00 |
| Certified Transportation Services, Inc. | School/Recliner | \$550.00 - \$830.00 |
| Durham School Services | School Bus | \$79.00 |
| H&L Charter Co., Inc. | Recliner | \$125.00 - \$140.00 |
| Lux Bus America | Recliner | \$120.00 |
| Shalimar California Bus, Inc. | School/Recliner | \$80.00 - \$110.00 |
| Transportation Charter Services | School/Recliner | \$75.00 - \$120.00 |
| Visser Bus Services | School Bus | \$75.00 |

The basic scope of work for this RFP is for charter bus services. Charter bus services are utilized throughout the District and require timely pickup and delivery of students and staff to functions within Chino Valley Unified School District, as well as throughout the state when requested. The District required proposers with knowledge and experience in charter business services for schools.

The criteria used to evaluate the RFP's were cost, 50%; specifications, 30%; additional information, 15%; and responsiveness to RFQ/P, 5%.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award RFP 20-21-03, Charter Bus Services to American Transportation; Carreras Tours LLC; Certified Transportation Services, Inc.; Durham School Services; H&L Charter Co., Inc.; Lux Bus America; Shalimar California Bus Inc.; Transportation Charter Services and Visser Bus Services.

FISCAL IMPACT

Expenditures will exceed \$500,000.00 annually to various budgets.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER FOR BID 19-20-17F, CHINO HS RECONSTRUCTION-PHASE I (BP 1)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 1) to James McMinn, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|----------------|
| 1 | James McMinn, Inc. | (\$11,201.00) |
| | Bid Amount: | \$2,025,009.00 |
| | Revised Total Project Amount: | \$2,013,808.00 |

The change order results in a net decrease of \$11,201.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 1).

FISCAL IMPACT

(\$11,201.00) to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: October 1, 2020 BID/ CUPCAA #: 19-20-17F Change Order #: 001
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
Architect: WLC Architects Contractor: James McMinn, Inc. *BP#*

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

- | | | | |
|-------------|-------------------------|----------------------------|--|
| ITEM NO. 1: | Description: | Revised Electrical Yard #1 | ASI 005: Architectural changes to electrical enclosure east of Bldg. E |
| | Reason: | Unforeseen conditions | |
| | Document Ref: | ASI 005, JMI #808 | |
| | Requested by: | Architect | |
| | Change in Contract Sum: | (\$5,056.00) | |
| | Time Extension: | None | |
| ITEM NO. 2: | Description: | Revised Electrical Yard #2 | ASI 013: Architectural changes to electrical enclosure on west side of Benson Ave. |
| | Reason: | Unforeseen conditions | |
| | Document Ref: | ASI 013, JMI #910 | |
| | Requested by: | Architect | |
| | Change in Contract Sum: | (\$6,145.00) | |
| | Time Extension: | None | |
| ITEM NO. 3: | Description: | | |
| | Reason: | | |
| | Document Ref: | | |
| | Requested by: | | |
| | Change in Contract Sum: | | |
| | Time Extension: | | |
| ITEM NO. 4: | Description: | | |
| | Reason: | | |
| | Document Ref: | | |
| | Requested by: | | |
| | Change in Contract Sum: | | |
| | Time Extension: | | |

CONTRACT SUMMARY

The original contract amount was: \$2,025,009.00

Previously approved change order amount(s): \$0.00

The contract amount will be **decreased** by this Change Order: (\$11,201.00)

The new contract amount including this change order will be: \$2,013,808.00

The original contract completion date: 12/17/2021

The contract time will be increased/decreased by days: 0

The date of completion as a result of this Change Order is: 12/17/2021

APPROVED BY:

Oscar Alegre

Oscar Alegre

10/22/2020

Contractor

Joe Henderson

Signature

Joe Henderson

Date

10/22/2020

DSA Inspector of Record (if applicable)

James P. DiCamillo

Signature

James P. DiCamillo

Date

10/22/2020

Architect / Engineer (if applicable)

Robert Stewart

Signature

Robert Stewart

Date

10/22/2020

Construction/Project Manager

Signature

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager

SAM SOUSA

Signature

Sam Sousa

Date

10/22/20

Director, Maintenance, Operations & Construction (if applicable)

Signature

Date

Beverly Beemer

Signature

10/22/2020

Director, Planning (if applicable)

Signature

Date

GREG STACHURA

Signature

10/23/2020

Owner (Authorized Agent)

Signature

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER FOR BID 19-20-17F, CHINO HS RECONSTRUCTION-PHASE I (BP 2)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 2) to Hamel Contracting, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|----------------|
| 1 | Hamel Contracting, Inc. | (\$25,261.00) |
| | Bid Amount: | \$6,798,000.00 |
| | Revised Total Project Amount: | \$6,772,739.00 |

The change order results in a net decrease of \$25,261.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 2).

FISCAL IMPACT

(\$25,261.00) to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
 Facilities, Planning, and Operations Division

CHANGE ORDER

Date: October 1, 2020 BID/ CUPCAA #: 19-20-17F Change Order #: 001
 Project Title: Chino High School Reconstruction Phase 1
 Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
 Architect: WLC Architects Contractor: Hamel Contracting, Inc. BP#2

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

| | | | |
|----------------|---|--|---|
| ITEM NO. 1: | Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension: | Revised Electrical Yard #1 Unforeseen conditions ASI 005, Hamel #7 Architect (\$17,674.00) None | ASI 005: Architectural changes to electrical enclosure east of Bldg. E |
| ITEM NO. 2: | Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension: | Revised Electrical Yard #2 Unforeseen conditions ASI 013, Hamel #26 Architect (\$7,587.00) None | ASI 013: Architectural changes to electrical enclosure on west side of Benson Ave. |

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER FOR BID 19-20-17F, CHINO HS RECONSTRUCTION-PHASE I (BP 4)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 4) to Winegardner Masonry, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|----------------|
| 1 | Winegardner Masonry, Inc. | (\$27,680.00) |
| | Bid Amount: | \$9,851,000.00 |
| | Revised Total Project Amount: | \$9,823,320.00 |

The change order results in a net decrease of \$27,680.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 4).

FISCAL IMPACT

(\$27,680.00) to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: October 1, 2020 BID/ CUPCAA #: 19-20-17F Change Order #: 001
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
Architect: WLC Architects Contractor: Winegardner Masonry, Inc. BP#4

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Revised Electrical Yard #1 ASI 005: Architectural changes to electrical enclosure east of Bldg. E
Reason: Unforeseen conditions
Document Ref: ASI 005, CE #28
Requested by: Architect
Change in Contract Sum: (\$21,762.00)
Time Extension: None

ITEM NO. 2: Description: Revised Electrical Yard #2 ASI 013: Architectural changes to electrical enclosure on west side of Benson Ave.
Reason: Unforeseen conditions
Document Ref: ASI 013, CE #122
Requested by: Architect
Change in Contract Sum: (\$5,918.00)
Time Extension: None

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

| | |
|--|-----------------------|
| The original contract amount was: | <u>\$9,851,000.00</u> |
| Previously approved change order amount(s): | <u>\$0.00</u> |
| The contract amount will be decreased by this Change Order: | <u>(\$27,680.00)</u> |
| The new contract amount including this change order will be: | <u>\$9,823,320.00</u> |

| | |
|---|-------------------|
| The original contract completion date: | <u>12/17/2021</u> |
| The contract time will be increased/decreased by days: | <u>0</u> |
| The date of completion as a result of this Change Order is: | <u>12/17/2021</u> |

APPROVED BY:

Tammy Bender

Tammy Bender

10/22/2020

| | | |
|---|---------------------------------------|--------------------|
| Contractor Joe Henderson | Signature <i>Joe Henderson</i> | Date 10/22/2020 |
| DSA Inspector of Record (if applicable) James P DiCamillo | Signature <i>James P DiCamillo</i> | Date 10/22/2020 |
| Architect / Engineer (if applicable) Robert Stewart | Signature <i>Robert Stewart</i> | Date 10/22/2020 |
| Construction/Project Manager | Signature | Date |
| Authorized Department Head (if applicable) | Signature | Date |
| Director, Technology (if applicable) <i>SAM SOUSA</i> | Signature <i>Sam Sousa</i> | Date 10/22/20 |
| CVUSD Project Manager | Signature | Date |
| Director, Maintenance, Operations & Construction (if applicable) <i>Beverly Beemer</i> | Signature <i>BB</i> | Date 10/22/2020 |
| Director, Planning (if applicable) <i>GREG STACHURA</i> | Signature <i>Greg Stachura</i> | Date 10/23/2020 |
| Owner (Authorized Agent) | Signature | Date |

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER FOR BID 19-20-17F, CHINO HS RECONSTRUCTION-PHASE I (BP 6)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 6) to Sierra Lathing Company. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|----------------|
| 1 | Sierra Lathing Company | \$84,226.00 |
| | Bid Amount: | \$8,712,954.00 |
| | Revised Total Project Amount: | \$8,797,180.00 |

The change order results in a net increase of \$84,226.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 6).

FISCAL IMPACT

\$84,226.00 to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: October 1, 2020 BID/ CUPCAA #: 19-20-17F Change Order #: 001
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
Architect: WLC Architects Contractor: Sierra Lathing Company *BP#16*

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Bio Medical Academy
Reason: Additional Scope / Design Change
Document Ref: ASI 3, Sierra Lath #1
Requested by: District
Change in Contract Sum: \$84,226
Time Extension: None
ASI 003: Architectural changes to support Bio Med Academy

ITEM NO. 2:
Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3:
Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4:
Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction
SUBJECT: CHANGE ORDER FOR BID 19-20-17F, CHINO HS RECONSTRUCTION-PHASE I (BP 9)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 9) to Construction Hardware Co. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|---------------|
| 1 | Construction Hardware Co. | \$13,844.00 |
| | Bid Amount: | \$724,498.00 |
| | Revised Total Project Amount: | \$738,342.00 |

The change order results in a net increase of \$13,844.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 9).

FISCAL IMPACT

\$13,844.00 to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: October 1, 2020 BID/ CUPCAA #: 19-20-17F Change Order #: 001
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
Architect: WLC Architects Contractor: Construction Hardware Co. BP#9

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Bio Medical Academy
Reason: Additional Scope / Design Change
Document Ref: ASI 3, CH #48194
Requested by: District
Change in Contract Sum: \$13,844.00
Time Extension: None
ASI 003: Architectural changes to support Bio Med Academy

ITEM NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER FOR BID 19-20-17F, CHINO HS RECONSTRUCTION-PHASE I (BP 10)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 10) to Velocity Glazing, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|----------------|
| 1 | Velocity Glazing, Inc. | \$2,927.00 |
| | Bid Amount: | \$4,088,000.00 |
| | Revised Total Project Amount: | \$4,090,927.00 |

The change order results in a net increase of \$2,927.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 10).

FISCAL IMPACT

\$2,927.00 to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division
CHANGE ORDER

Date: October 1, 2020 BID/ CUPCAA #: 19-20-17F Change Order #: 001
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
Architect: WLC Architects Contractor: Velocity Glazing, Inc. BP#10

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Bio Medical Academy
Reason: Additional Scope / Design Change
Document Ref: ASI 3, CE #12
Requested by: District
Change in Contract Sum: \$2,927.00
Time Extension: None
ASI 003: Architectural changes to support Bio Med Academy

ITEM NO. 2:
Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3:
Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4:
Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

| | |
|--|----------------|
| The original contract amount was: | \$4,088,000.00 |
| Previously approved change order amount(s): | \$0.00 |
| The contract amount will be increased by this Change Order: | \$2,927.00 |
| The new contract amount including this change order will be: | \$4,090,927.00 |

| | |
|---|------------|
| The original contract completion date: | 12/17/2021 |
| The contract time will be increased/decreased by days: | 0 |
| The date of completion as a result of this Change Order is: | 12/17/2021 |

APPROVED BY: Chris Bonnet

Chris Bonnet 10/22/2020

Contractor Joe Henderson

Signature *Joe Henderson* Date 10/22/2020

DSA Inspector of Record (if applicable) James P. DiCamillo

Signature *James P. DiCamillo* Date 10/22/2020

Architect / Engineer (if applicable) Robert Stewart

Signature *Robert Stewart* Date 10/22/2020

Construction/Project Manager

Signature _____ Date _____

Authorized Department Head (if applicable)

Signature _____ Date _____

Director, Technology (if applicable)

Signature _____ Date _____

SAM SOUSA

CVUSD Project Manager

Signature *[Signature]* Date 10/22/20

Director, Maintenance, Operations & Construction (if applicable)

Signature _____ Date _____

Beverly Beemer

Director, Planning (if applicable)

Signature *BB* Date 10/22/2020

GREG STACHURA

Owner (Authorized Agent)

Signature *[Signature]* Date 10/23/2020

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER FOR BID 19-20-17F, CHINO HS RECONSTRUCTION-PHASE I (BP 12)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 12) to CG Acoustics, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|---------------|
| 1 | CG Acoustics, Inc. | \$3,386.00 |
| | Bid Amount: | \$787,426.00 |
| | Revised Total Project Amount: | \$790,812.00 |

The change order results in a net increase of \$3,386.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 12).

FISCAL IMPACT

\$3,386.00 to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: October 1, 2020 BID/ CUPCCAA #: 19-20-17F Change Order #: 001
 Project Title: Chino High School Reconstruction Phase 1
 Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
 Architect: WLC Architects Contractor: CG Acoustics, Inc. *BP#12*

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Bio Medical Academy ASI 003: Architectural changes to support Bio Med Academy
 Reason: Additional Scope / Design Change
 Document Ref: ASI 3, CG Acoustics #1
 Requested by: District
 Change in Contract Sum: \$3,386.00
 Time Extension: None

ITEM NO. 2:
 Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:

ITEM NO. 3:
 Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:

ITEM NO. 4:
 Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:

CONTRACT SUMMARY

The original contract amount was: \$787,426.00

Previously approved change order amount(s): \$0.00

The contract amount will be **increased** by this Change Order: \$3,386.00

The new contract amount including this change order will be: \$790,812.00

The original contract completion date: 12/17/2021

The contract time will be increased/decreased by days: 0

The date of completion as a result of this Change Order is: 12/17/2021

APPROVED BY:

CG Acoustics, Inc.

Christopher Ginter 10/22/2020

Contractor Joe Henderson

Signature *Joe Henderson* Date 10/22/2020

DSA Inspector of Record (if applicable) James P. DiCamillo

Signature *James P DiCamillo* Date 10/22/2020

Architect / Engineer (if applicable) Robert Stewart

Signature *Robert Stewart* Date 10/22/2020

Construction/Project Manager

Signature _____ Date _____

Authorized Department Head (if applicable)

Signature _____ Date _____

Director, Technology (if applicable)

SAM SOUSA
CVUSD Project Manager

Signature *Sam Sousa* Date 10/22/20

Director, Maintenance, Operations & Construction (if applicable)

BB Bevels Beemer
Director, Planning (if applicable)

Signature *BB* Date 10/22/2020

GREG STACHURA
Owner (Authorized Agent)

Signature *Greg Stachura* Date 10/23/2020

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER FOR BID 19-20-17F, CHINO HS RECONSTRUCTION-PHASE I (BP 14)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 14) to D & M Painting, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|---------------|
| 1 | D & M Painting, Inc. | \$4,791.00 |
| | Bid Amount: | \$948,800.00 |
| | Revised Total Project Amount: | \$953,591.00 |

The change order results in a net increase of \$4,791.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 14).

FISCAL IMPACT

\$4,791.00 to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: October 1, 2020 BID/ CUPCAA #: 19-20-17F Change Order #: 001
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
Architect: WLC Architects Contractor: D & M Painting, Inc. BP#14

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Bio Medical Academy
Reason: Additional Scope / Design Change
Document Ref: ASI 3, D&M #1
Requested by: District
Change in Contract Sum: \$4,791.00
Time Extension: None
ASI 003: Architectural changes to support Bio Med Academy

ITEM NO. 2:
Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3:
Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4:
Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

| | |
|--|--------------|
| The original contract amount was: | \$948,800.00 |
| Previously approved change order amount(s): | \$0.00 |
| The contract amount will be increased by this Change Order: | \$4,791.00 |
| The new contract amount including this change order will be: | \$953,591.00 |

| | |
|---|------------|
| The original contract completion date: | 12/17/2021 |
| The contract time will be increased/decreased by days: | 0 |
| The date of completion as a result of this Change Order is: | 12/17/2021 |

APPROVED BY Kelly Grant

Kelly Grant

10/22/2020

Contractor Joe Henderson

Signature *Joe Henderson*

Date 10/22/2020

DSA Inspector of Records (if applicable) James P. DiCamillo

Signature *James P. DiCamillo*

Date 10/22/2020

Architect / Engineer (if applicable) Robert Stewart

Signature *Robert Stewart*

Date 10/22/2020

Construction/Project Manager

Signature

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

SAM SOUSA

Signature *Sam Sousa*

Date 10/22/20

CVUSD Project Manager

Director, Maintenance, Operations & Construction (if applicable)

Beverly Beemer

Signature *BB*

Date 10/22/2020

Director, Planning (if applicable)

GREG STACHURA

Signature *Greg Stachura*

Date 10/23/2020

Owner (Authorized Agent)

Signature

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER FOR BID 19-20-17F, CHINO HS RECONSTRUCTION-PHASE I (BP 18)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 18) to JPI Development Group, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|----------------|
| 1 | JPI Development Group, Inc. | \$255,863.00 |
| | Bid Amount: | \$3,563,000.00 |
| | Revised Total Project Amount: | \$3,818,863.00 |

The change order results in a net increase of \$255,863.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 18).

FISCAL IMPACT

\$255,863.00 to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: October 1, 2020 BID/ CUPCCAA #: 19-20-17F Change Order #: 001
 Project Title: Chino High School Reconstruction Phase 1
 Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
 Architect: WLC Architects Contractor: JPI Development Group, Inc. – BP#18

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

- | | | | |
|----------------|---|--|---|
| ITEM NO. 1: | Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension: | Bio Medical Academy Additional Scope / Design Change ASI 3, JPI #1 District \$197,539.00 None | ASI 003: Architectural changes to support Bio Med Academy |
| ITEM NO. 2: | Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension: | Bldg. D fire riser hub drain Architect change RFI #038, JPI #2 Architect \$1,792.00 None | |
| ITEM NO. 3: | Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension: | Bldg. E fire riser hub drain Architect change RFI #124, JPI #4 Architect \$2,437.00 None | |
| ITEM NO. 4: | Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension: | Plumbing fixture changes Architect change Submittals #73 and #74, JPI #6 Architect \$36,793.00 None | |

ITEM NO. 5: Description: Bldg. C and E air compressor drains
Reason: Architect change
Document Ref: RFI #148, JPI #9
Requested by: Architect
Change in Contract Sum: \$10,850.00
Time Extension: None

ITEM NO. 6: Description: Bldg. D gas pressure regulator vent
Reason: Architect change
Document Ref: RFI #228, JPI #14
Requested by: Architect
Change in Contract Sum: \$1,917.00
Time Extension: None

ITEM NO. 7: Description: Bldg. D. mop sink and trap primer
Reason: Architect change
Document Ref: RFI #252, JPI #15
Requested by: Architect
Change in Contract Sum: \$4,535.00
Time Extension: None

ITEM NO. 8: Description: Not Used
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

| | |
|--|-----------------------|
| The original contract amount was: | <u>\$3,563,000.00</u> |
| Previously approved change order amount(s): | <u>\$0.00</u> |
| The contract amount will be increased by this Change Order: | <u>\$255,863.00</u> |
| The new contract amount including this change order will be: | <u>\$3,818,863.00</u> |
| | |
| The original contract completion date: | <u>12/17/2021</u> |
| The contract time will be increased/decreased by days: | <u>0</u> |
| The date of completion as a result of this Change Order is: | <u>12/17/2021</u> |

APPROVED BY: Dan Janikowski

Dan Janikowski

10/22/2020

Contractor Joe Henderson

Signature *Joe Henderson*

Date 10/22/2020

DSA Inspector of Record (if applicable) James P. DiCamillo

Signature *James P DiCamillo*

Date 10/22/2020

Architect / Engineer (if applicable) Robert Stewart

Signature *Robert Stewart*

Date 10/22/2020

Construction/Project Manager

Signature

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

SAM SOUSA

CVUSD Project Manager

Signature *Sam Sousa*

Date 10/22/20

Director, Maintenance, Operations & Construction (if applicable)

Beverly Bremer

Director, Planning (if applicable)

GREG STACHURA

Owner (Authorized Agent)

Signature

Signature *Greg Stachura*

Date

10/22/2020

Date

10/23/2020

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER FOR BID 19-20-17F, CHINO HS RECONSTRUCTION-PHASE I (BP 19)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 19) to Valley Pipeline Services, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|--------------------------------|----------------|
| 1 | Valley Pipeline Services, Inc. | \$45,269.00 |
| | Bid Amount: | \$2,396,000.00 |
| | Revised Total Project Amount: | \$2,441,269.00 |

The change order results in a net increase of \$45,269.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 19).

FISCAL IMPACT

\$45,269.00 to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: October 1, 2020 BID/ CUPCAA #: 19-20-17F Change Order #: 001
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
Architect: WLC Architects Contractor: Valley Pipeline Services, Inc. BP#19

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Bio Medical Academy
Reason: Additional Scope / Design Change
Document Ref: ASI 3, Valley Pipeline #007 Alt
Requested by: District
Change in Contract Sum: \$45,269.00
Time Extension: None
ASI 003: Architectural changes to support Bio Med Academy

ITEM NO. 2:
Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3:
Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4:
Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was: \$2,396,000.00
 Previously approved change order amount(s): \$0.00
 The contract amount will be **increased** by this Change Order: \$45,269.00
 The new contract amount including this change order will be: \$2,441,269.00

The original contract completion date: 12/17/2021
 The contract time will be increased/decreased by days: 0
 The date of completion as a result of this Change Order is: 12/17/2021

APPROVED BY: Valley Pipeline Services, Inc.

| | | |
|--|---------------------------|-------------------|
| | <u>Steve Vatter</u> | 10/22/2020 |
| Contractor | Signature | Date |
| Joe Henderson | <u>Joe Henderson</u> | 10/22/2020 |
| DSA Inspector of Record (if applicable) | Signature | Date |
| James P. DiCamillo | <u>James P. DiCamillo</u> | 10/22/2020 |
| Architect / Engineer (if applicable) | Signature | Date |
| Robert Stewart | <u>[Signature]</u> | 10/22/2020 |
| Construction/Project Manager | Signature | Date |
| Authorized Department Head (if applicable) | Signature | Date |
| Director, Technology (if applicable) | Signature | Date |
| <u>SAM SOUSA</u> | <u>[Signature]</u> | <u>10/22/20</u> |
| CVUSD Project Manager | Signature | Date |
| Director, Maintenance, Operations & Construction (if applicable) | Signature | Date |
| <u>Beverly Beemer</u> | <u>[Signature]</u> | <u>10/22/2020</u> |
| Director, Planning (if applicable) | Signature | Date |
| <u>GREG STACHURA</u> | <u>[Signature]</u> | <u>10/23/2020</u> |
| Owner (Authorized Agent) | Signature | Date |

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER FOR BID 19-20-17F, CHINO HS RECONSTRUCTION-PHASE I (BP 21)

=====

BACKGROUND

On December 12, 2019, the Board of Education awarded Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 21) to Southern California West Coast Electric, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|---|-----------------|
| 1 | Southern California West Coast Electric, Inc. | \$137,719.53 |
| | Bid Amount: | \$13,410,000.00 |
| | Revised Total Project Amount: | \$13,547,719.53 |

The change order results in a net increase of \$137,719.53 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 21).

FISCAL IMPACT

\$137,719.53 to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
 Facilities, Planning, and Operations Division

CHANGE ORDER

Date: October 1, 2020 BID/ CUPCAA #: 19-20-17F Change Order #: 001
 Project Title: Chino High School Reconstruction Phase 1
 Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
 Architect: WLC Architects Contractor: Southern California West Coast Electric, Inc.
BP #21

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

| | | | |
|----------------|---|--|---|
| ITEM NO. 1: | Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension: | Revised Electrical Yard #1 Unforeseen conditions ASI 005, SCWCE #8R1 Architect \$16,846.47 None | ASI 005: Architectural changes to electrical enclosure east of Bldg. E |
| ITEM NO. 2: | Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension: | Revised Electrical Yard #2 Unforeseen conditions ASI 013, SCWCE #27R1 Architect \$11,161.06 None | ASI 013: Architectural changes to electrical enclosure on west side of Benson Ave. |
| ITEM NO. 3: | Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension: | Bio Medical Academy Additional Scope / Design Change ASI 3, SCWCE #6/7R1 District \$109,712.00 None | ASI 003: Architectural changes to support Bio Med Academy |
| ITEM NO. 4: | Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension: | | |

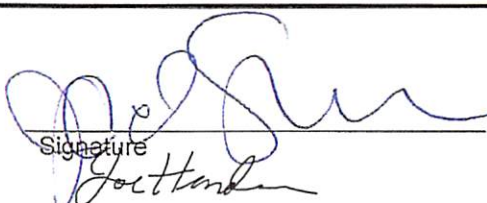
CONTRACT SUMMARY

| | |
|--|-----------------|
| The original contract amount was: | \$13,410,000.00 |
| Previously approved change order amount(s): | \$0.00 |
| The contract amount will be increased by this Change Order: | \$137,719.53 |
| The new contract amount including this change order will be: | \$13,547,719.53 |

| | |
|---|------------|
| The original contract completion date: | 12/17/2021 |
| The contract time will be increased/decreased by days: | 0 |
| The date of completion as a result of this Change Order is: | 12/17/2021 |

APPROVED BY:

SCWCE JARED STAUFFER
 Contractor Joe Henderson


 Signature _____ Date 10/22/2020
 10/22/2020

 DSA Inspector of Record (if applicable)
 James P DiCamillo

 Signature _____ Date _____
 James P DiCamillo 10/22/2020

 Architect / Engineer (if applicable)
 Robert Stewart

 Signature _____ Date _____
 10/22/2020

 Construction/Project Manager

 Signature _____ Date _____

 Authorized Department Head (if applicable)

 Signature _____ Date _____

 Director, Technology (if applicable)

 Signature _____ Date _____

 CVUSD Project Manager
SAM SOUSA

 Signature _____ Date _____
 10/22/20

 Director, Maintenance, Operations & Construction (if applicable)

 Signature _____ Date _____
 10/22/2020

Beverly Beemer
 Director, Planning (if applicable)

 Signature _____ Date _____

GREG STACHURA
 Owner (Authorized Agent)

 Signature _____ Date _____
 10/23/2020

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction
SUBJECT: CHANGE ORDER FOR BID 19-20-17F, CHINO HS RECONSTRUCTION-PHASE I (BP 24)

=====

BACKGROUND

On November 7, 2019, the Board of Education awarded Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 24) to Econo Fence, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|---------------|
| 1 | Econo Fence, Inc. | \$51,399.00 |
| | Bid Amount: | \$555,570.00 |
| | Revised Total Project Amount: | \$606,969.00 |

The change order results in a net increase of \$51,399.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-17F, Chino HS Reconstruction-Phase I (BP 24).

FISCAL IMPACT

\$51,399.00 to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: October 1, 2020 BID/ CUPCAA #: 19-20-17F Change Order #: 001
Project Title: Chino High School Reconstruction Phase 1
Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
Architect: WLC Architects Contractor: Econo Fence, Inc. *BP# 24*

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Revised Electrical Yard #1 ASI 005: Architectural changes to electrical enclosure east of Bldg. E
Reason: Unforeseen conditions
Document Ref: ASI 005, CE #28
Requested by: Architect
Change in Contract Sum: \$30,507.00
Time Extension: None

ITEM NO. 2: Description: Revised Electrical Yard #2 ASI 013: Architectural changes to electrical enclosure on west side of Benson Ave.
Reason: Unforeseen conditions
Document Ref: ASI 013, CE #122
Requested by: Architect
Change in Contract Sum: \$20,892.00
Time Extension: None

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

| | |
|--|--------------|
| The original contract amount was: | \$555,570.00 |
| Previously approved change order amount(s): | \$0.00 |
| The contract amount will be increased by this Change Order: | \$51,399.00 |
| The new contract amount including this change order will be: | \$606,969.00 |
| | |
| The original contract completion date: | 12/17/2021 |
| The contract time will be increased/decreased by days: | 0 |
| The date of completion as a result of this Change Order is: | 12/17/2021 |

APPROVED BY:

Econo Fence Inc.

Amanda Johnson - President

10/22/2020

Contractor
Joe Henderson

Signature
Joe Henderson

Date
10/22/2020

DSA Inspector of Record (if applicable)
James P DiCamillo

Signature
James P DiCamillo

Date
10/22/2020

Architect / Engineer (if applicable)
Robert Stewart

Signature
Robert Stewart

Date
10/22/2020

Construction/Project Manager

Signature

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

SAM SOUSA

Signature
SAM SOUSA

Date
10/22/20

CVUSD Project Manager

Signature

Date

Director, Maintenance, Operations & Construction (if applicable)

Beverly Beemer

Signature
BB

Date
10/22/2020

Director, Planning (if applicable)

GREG STACHURA

Signature
GREG STACHURA

Date
10/23/2020

Owner (Authorized Agent)

Signature

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

SUBJECT: CHANGE ORDER FOR BID 19-20-24F, CHINO HS RECONSTRUCTION-PHASE I (BP 20)

=====

BACKGROUND

On February 20, 2020, the Board of Education awarded Bid 19-20-24F, Chino HS Reconstruction-Phase I (BP 20) to West-Tech Mechanical, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|----------------|
| 1 | West-Tech Mechanical, Inc. | \$201,664.00 |
| | Bid Amount: | \$4,495,500.00 |
| | Revised Total Project Amount: | \$4,697,164.00 |

The change order results in a net increase of \$201,664.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 19-20-24F, Chino HS Reconstruction-Phase I (BP 20).

FISCAL IMPACT

\$201,664.00 to Building Fund 21.

NE:GJS:MS:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: October 1, 2020 BID/ CUPCAA #: 19-20-24F Change Order #: 001
 Project Title: Chino High School Reconstruction Phase 1
 Owner: Chino Valley Unified School District DSA Application #: 04-117507 DSA File #: _____
 Architect: WLC Architects Contractor: West-Tech Mechanical, Inc. BP #20

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Bio Medical Academy ASI 003: Architectural changes to support Bio Med Academy
 Reason: Additional Scope / Design Change
 Document Ref: ASI 3, West Tech #1
 Requested by: District
 Change in Contract Sum: \$201,664.00
 Time Extension: None

ITEM NO. 2: Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:

ITEM NO. 3: Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:





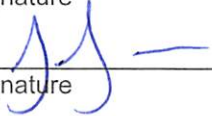
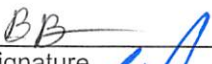

ITEM NO. 4: Description:
 Reason:
 Document Ref:
 Requested by:
 Change in Contract Sum:
 Time Extension:

CONTRACT SUMMARY

| | |
|--|----------------|
| The original contract amount was: | \$4,495,500.00 |
| Previously approved change order amount(s): | \$0.00 |
| The contract amount will be increased by this Change Order: | \$201,664.00 |
| The new contract amount including this change order will be: | \$4,697,164.00 |

| | |
|---|------------|
| The original contract completion date: | 12/17/2021 |
| The contract time will be increased/decreased by days: | 0 |
| The date of completion as a result of this Change Order is: | 12/17/2021 |

APPROVED BY:

| | | |
|--|--|------------|
| West-Tech Mechanical, Inc. Hillary Couron, Project Admin. |  | 10/22/2020 |
| Contractor | Signature | Date |
| Joe Henderson |  | 10/22/2020 |
| DSA Inspector of Record (if applicable) | Signature | Date |
| James P DiCamillo |  | 10/22/2020 |
| Architect / Engineer (if applicable) | Signature | Date |
| Robert Stewart |  | 10/22/2020 |
| Construction/Project Manager | Signature | Date |
| Authorized Department Head (if applicable) | Signature | Date |
| Director, Technology (if applicable) | Signature | Date |
| SAM SOUSA |  | 10/22/20 |
| CVUSD Project Manager | Signature | Date |
| Director, Maintenance, Operations & Construction (if applicable) | Signature | Date |
| BB Beverly Beemer |  | 10/22/2020 |
| Director, Planning (if applicable) | Signature | Date |
| GREG STAACHURA |  | 10/23/2020 |
| Owner (Authorized Agent) | Signature | Date |

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction
SUBJECT: CHANGE ORDER FOR BID 20-21-01F, BRIGGS K-8 AND AYALA HS- ASPHALT REPLACEMENT

=====

BACKGROUND

On August 20, 2020, the Board of Education awarded Bid 20-21-01F, Briggs K-8 and Ayala HS-Asphalt Replacement to Premier Paving, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|---------------|
| 1-Briggs K-8 | Premier Paving, Inc. | \$14,300.00 |
| | Bid Amount: | \$180,600.00 |
| | Revised Total Project Amount: | \$194,900.00 |

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|---------------|
| 1-Ayala HS | Premier Paving, Inc. | \$0.00 |
| | Bid Amount: | \$223,400.00 |
| | Revised Total Project Amount: | \$223,400.00 |

The change order results in a net increase of \$14,300.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid 20-21-01F, Briggs K-8 and Ayala HS-Asphalt Replacement.

FISCAL IMPACT

\$14,300.00 to Building Fund 21.



Chino Valley Unified School District
 Facilities, Planning, and Operations Division
CHANGE ORDER

Date: 10/05/2020 BID/ CUPCCAA #: 20-21-01F Change Order #: 1
 Project Title: Briggs K-8 and Ayala High School – Asphalt Replacement
 Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: N/A
 Architect: N/A Contractor: Premier Paving, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Briggs K8 – additional concrete demo & asphalt pour on southside of science building.
 Reason: Area and corresponding transitions not captured in original project design.
 Document Ref: CO #1 Premier Paving
 Requested by: Sam Sousa
 Change in Contract Sum: \$14,300.00
 Time Extension: 0 Days

PROJECT SUMMARY

| Location | Original Contract Amount | Previous Change Orders | This Change Order | Revised Amount |
|-------------------|--------------------------|------------------------|--------------------|---------------------|
| Briggs K-8 | \$180,600.00 | N/A | \$14,300.00 | \$194,900.00 |
| Ayala High School | \$223,400.00 | N/A | N/A | \$223,400.00 |
| Totals: | \$404,000.00 | N/A | \$14,300.00 | \$418,300.00 |

CONTRACT SUMMARY

The original contract amount was: \$404,000.00
 Previously approved change order amount(s): N/A
 The contract amount will be **increased**/decreased by this Change Order: \$14,300.00
 The new contract amount including this change order will be: \$418,300.00

The original contract completion date: 09/07/2020
 The contract time will be increased/decreased by days: 0 Days
 The date of completion as a result of this Change Order is: 11/06/2020

APPROVED BY:

Daniel Prescott (Premier Paving)
Contractor


Signature

10-6-20
Date

N/A
DSA Inspector of Record (if applicable)

Signature

Date

N/A
Architect / Engineer (if applicable)

Signature

Date

N/A
Construction/Project Manager

Signature

Date

N/A
Authorized Department Head (if applicable)

Signature

Date

N/A
Director, Technology (if applicable)

Signature


Date

Sam Sousa
CVUSD Project Manager


Signature

10-6-20
Date

Martin Silveira
Director, Maintenance, Operations & Construction (if applicable)


Signature

10/7/20
Date

Beverly Beemer
Director, Planning (if applicable)


Signature

10/9/2020
Date

Greg Stachura
Owner (Authorized Agent)


Signature

10/9/2020
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-41F, ALTERNATIVE EDUCATION CENTER AND
MARSHALL ES HVAC REPLACEMENT**

=====

BACKGROUND

On April 16, 2020, the Board of Education awarded Bid 19-20-41F, Alternative Education Center and Marshall ES HVAC Replacement to Pacific West Industries, Inc. All contracted work was completed on October 2, 2020. Contract summary is provided below.

| Change Order | Contractor | Amount |
|----------------------------------|-------------------------------|---------------|
| 1 – Alternative Education Center | Pacific West Industries, Inc. | \$6,183.00 |
| | Bid Amount: | \$650,000.00 |
| | Revised Total Project Amount: | \$656,183.00 |
| | Retention Amount: | \$32,809.15 |

| Change Order | Contractor | Amount |
|---------------------|-------------------------------|---------------|
| 1 – Marshall ES | Pacific West Industries, Inc. | (\$2,014.00) |
| | Bid Amount: | \$860,000.00 |
| | Revised Total Project Amount: | \$857,986.00 |
| | Retention Amount: | \$42,899.30 |

The change order results in an increase of \$4,169.00 to the construction cost and 90 days additional contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 2, 2020.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from: Devin Johnson, Contractor; Alex Rivera, Project Manager; and Martin Silveira, Director, Maintenance, Operations, and Construction

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-41F, Alternative Education Center and Marshall ES HVAC Replacement.

FISCAL IMPACT

\$6,183.00 to Tax A Fund 25.
(\$2,014.00) to RDA Fund 25.

NE:GJS:AGH:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 9/30/2020 BID/ CUPCCAA #: 19-20-41F Change Order #: 01
Project Title: HVAC Replacement – Alternative Education Center
Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: _____
Architect: NA Contractor: Pacific West Industries Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:



| | | |
|-------------|-------------------------|---|
| ITEM NO. 1: | Description: Reason: | Time extension Delay in receiving HVAC Equipment based on slow down in manufacturing due to COVID-19. |
| | Document Ref: | |
| | Requested by: | Chino Valley USD |
| | Change in Contract Sum: | \$0.00 |
| | Time Extension: | 90 days |
| ITEM NO. 2: | Description: Reason: | Deductive change order Remove (3) XT Router in NEMA 4 electrical box with 24VAC transformer from scope of work |
| | Document Ref: | Quote 204CVA-DED |
| | Requested by: | Chino Valley USD |
| | Change in Contract Sum: | (\$6,042.00) |
| | Time Extension: | 0 days |
| ITEM NO. 3: | Description: Reason: | Provide and install new Carrier controls for existing unit at Admin Bldg. New controls were needed to tie the existing units with the newly installed units. |
| | Document Ref: | Quote 204CV-CO2R |
| | Requested by: | Chino Valley USD |
| | Change in Contract Sum: | 12,225.00 |
| | Time Extension: | 0 days |
| ITEM NO. 4: | Description: Reason: | |
| | Document Ref: | |
| | Requested by: | |
| | Change in Contract Sum: | |
| | Time Extension: | |

CONTRACT SUMMARY

| | |
|---|--------------|
| The original contract amount was: | \$650,000.00 |
| Previously approved change order amount(s): | \$0.00 |
| The contract amount will be increased /decreased by this Change Order: | \$6,183.00 |
| The new contract amount including this change order will be: | \$656,183.00 |

| | |
|---|-----------|
| The original contract completion date: | 7/3/2020 |
| The contract time will be increased/decreased by days: | 90 days |
| The date of completion as a result of this Change Order is: | 10/2/2020 |

APPROVED BY:

| | | |
|---|--|------------------|
| <u>Devin Johnson, PM</u> Contractor: Pacific West Industries Inc. |  Signature | 10/16/20 Date |
| NA DSA Inspector of Record (if applicable) | Signature | Date |
| NA Architect / Engineer (if applicable) | Signature | Date |
| NA Construction/Project Manager | Signature | Date |
| NA Authorized Department Head (if applicable) | Signature | Date |
| NA Director, Technology (if applicable) | Signature | Date |
| Alex Rivera CVUSD Project Manager | Signature | Date |
| Martin Silveira Director, Maintenance, Operations & Construction (if applicable) |  Signature | 10/16/20 Date |
| Director, Planning (if applicable) | Signature | Date |
| Greg Stachura Owner (Authorized Agent) |  Signature | 10/19/20 Date |



Chino Valley Unified School District
Facilities, Planning, and Operations Division
CHANGE ORDER

Date: 9/30/2020 BID/ CUPCAA #: 19-20-41F Change Order #: 01
Project Title: HVAC Replacement – Marshall ES
Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: _____
Architect: NA Contractor: Pacific West Industries Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Time extension
Reason: Delay in receiving HVAC Equipment based on slow down in manufacturing due to COVID-19.
Document Ref:
Requested by: Chino Valley USD
Change in Contract Sum: \$0.00
Time Extension: 90 days

ITEM NO. 2: Description: Deductive change order
Reason: Remove (1) XT Router in NEMA 4 electrical box with 24VAC transformer from scope of work
Document Ref: Quote 203CV-DED
Requested by: Pacific West Industries Inc.
Change in Contract Sum: (\$2,014.00)
Time Extension: 0 days

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

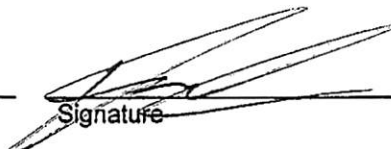
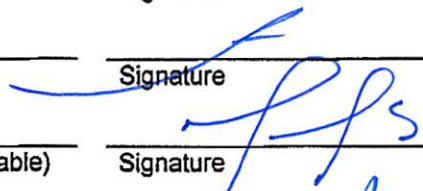
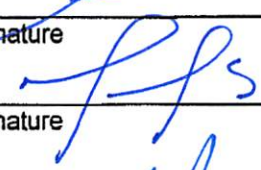

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was: _____ \$860,000.00 ↗
Previously approved change order amount(s): _____ \$0.00 ↗
The contract amount will be **increased/decreased** by this Change Order: _____ (\$2,014.00) ↗
The new contract amount including this change order will be: _____ \$857,986.00 ↗

The original contract completion date: _____ 7/3/2020
The contract time will be increased/decreased by days: _____ 90 days
The date of completion as a result of this Change Order is: _____ 10/2/2020

APPROVED BY:

| | | |
|--|---|---------------------------|
| <u>Devin Johnson, PM</u> Contractor: Pacific West Industries Inc. |  Signature | <u>10/14/20</u> Date |
| <u>NA</u> DSA Inspector of Record (if applicable) | Signature | Date |
| <u>NA</u> Architect / Engineer (if applicable) | Signature | Date |
| <u>NA</u> Construction/Project Manager | Signature | Date |
| <u>NA</u> Authorized Department Head (if applicable) | Signature | Date |
| <u>NA</u> Director, Technology (if applicable) | Signature | Date |
| <u>Alex Rivera</u> CVUSD Project Manager |  Signature | <u>10/14/2020</u> Date |
| <u>Martin Silveira</u> Director, Maintenance, Operations & Construction (if applicable) |  Signature | <u>10/15/20</u> Date |
| Director, Planning (if applicable) | Signature | Date |
| <u>Greg Stachura</u> Owner (Authorized Agent) |  Signature | <u>10/15/20</u> Date |

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-41F, COUNTRY SPRINGS ES, OAK RIDGE ES, AND
WALNUT ES HVAC REPLACEMENT**

=====

BACKGROUND

On April 16, 2020, the Board of Education awarded Bid 19-20-41F, Country Springs ES, Oak Ridge ES, and Walnut ES HVAC Replacement to Scorpio Enterprises dba Aire-Masters Air Conditioning. All contracted work was completed on October 2, 2020. Contract summary is provided below.

| Change Order | Contractor | Amount |
|------------------------|--|---------------|
| 1 – Country Springs ES | Scorpio Enterprises dba Air-Masters Air Conditioning | \$0.00 |
| | Bid Amount: | \$174,400.00 |
| | Revised Total Project Amount: | \$174,400.00 |
| | Retention Amount: | \$8,720.00 |

| Change Order | Contractor | Amount |
|---------------------|--|---------------|
| 1 – Oak Ridge ES | Scorpio Enterprises dba Air-Masters Air Conditioning | \$0.00 |
| | Bid Amount: | \$201,215.00 |
| | Revised Total Project Amount: | \$201,215.00 |
| | Retention Amount: | \$10,060.75 |

| Change Order | Contractor | Amount |
|---------------------|--|----------------|
| 1 – Walnut ES | Scorpio Enterprises dba Air-Masters Air Conditioning | \$0.00 |
| | Bid Amount: | \$1,043,300.00 |
| | Revised Total Project Amount: | \$1,043,300.00 |
| | Retention Amount: | \$52,165.00 |

The change order results in no change to the construction cost and 90 days additional contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 2, 2020.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from: Charles Thompson, President; Alex Rivera, Project Manager; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-41F, Country Springs ES, Oak Ridge ES, and Walnut ES HVAC Replacement.

FISCAL IMPACT

None.

NE:GJS:AGH:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division
CHANGE ORDER

Date: 9/30/2020 BID/ CUPCAA #: 19-20-41F Change Order #: 01
Project Title: HVAC Replacement – Country Springs ES
Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: _____
Architect: NA Contractor: Scorpio Enterprises dba Aire-Masters Air Conditioning

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Time extension
Reason: Delay in receiving HVAC Equipment based on slow down in manufacturing due to COVID-19.
Document Ref:
Requested by: Chino Valley USD
Change in Contract Sum: \$0.00
Time Extension: 90 days

ITEM NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was: \$174,400.00
 Previously approved change order amount(s): \$0.00
 The contract amount will be **increased/decreased** by this Change Order: \$0.00
 The new contract amount including this change order will be: \$174,400.00

The original contract completion date: 7/3/2020
 The contract time will be increased/decreased by days: 90 days
 The date of completion as a result of this Change Order is: 10/2/2020

APPROVED BY:

| | | |
|---|---|-------------------|
| <u>CHARLES THOMPSON, PRESIDENT</u> | <u>Charles Thompson</u> | <u>10/13/2020</u> |
| Contractor: Scorpio Enterprises dba Aire-Masters Air Conditioning | Signature | Date |
| <u>NA</u> | | |
| DSA Inspector of Record (if applicable) | Signature | Date |
| <u>NA</u> | | |
| Architect / Engineer (if applicable) | Signature | Date |
| <u>NA</u> | | |
| Construction/Project Manager | Signature | Date |
| <u>NA</u> | | |
| Authorized Department Head (if applicable) | Signature | Date |
| <u>NA</u> | | |
| Director, Technology (if applicable) | Signature | Date |
| <u>Alex Rivera</u> | <u>Alex Rivera</u> | <u>10-13-2020</u> |
| CVUSD Project Manager | Signature | Date |
| <u>Martin Silveira</u> | <u>Martin Silveira</u> | <u>10 13 20</u> |
| Director, Maintenance, Operations & Construction (if applicable) | Signature | Date |
| <u>Director, Planning (if applicable)</u> | <u>Director, Planning (if applicable)</u> | <u>10/15/2020</u> |
| Director, Planning (if applicable) | Signature | Date |
| <u>Greg Stachura</u> | <u>Greg Stachura</u> | <u>10/15/2020</u> |
| Owner (Authorized Agent) | Signature | Date |



Chino Valley Unified School District
Facilities, Planning, and Operations Division
CHANGE ORDER

Date: 9/30/2020 BID/ CUPCAA # 19-20-41F Change Order #: 01
Project Title: HVAC Replacement – Oak Ridge ES
Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: _____
Architect: NA Contractor: Scorpio Enterprises dba Aire-Masters Air Conditioning

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Time extension
Reason: Delay in receiving HVAC Equipment based on slow down in manufacturing due to COVID-19.
Document Ref:
Requested by: Chino Valley USD
Change in Contract Sum: \$0.00
Time Extension: 90 days

ITEM NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was: \$201,215.00
 Previously approved change order amount(s): \$0.00
 The contract amount will be **increased/decreased** by this Change Order: \$0.00
 The new contract amount including this change order will be: \$201,215.00

The original contract completion date: 7/3/2020
 The contract time will be increased/decreased by days: 90 days
 The date of completion as a result of this Change Order is: 10/2/2020

APPROVED BY:

| | | |
|---|--------------------------------------|---------------------------|
| <u>CHARLES THOMPSON, PRESIDENT</u> Contractor: Scorpio Enterprises dba Aire-Masters Air Conditioning | <u>Charles Thompson</u> Signature | <u>10/13/2020</u> Date |
| <u>NA</u> DSA Inspector of Record (if applicable) | _____ Signature | _____ Date |
| <u>NA</u> Architect / Engineer (if applicable) | _____ Signature | _____ Date |
| <u>NA</u> Construction/Project Manager | _____ Signature | _____ Date |
| <u>NA</u> Authorized Department Head (if applicable) | _____ Signature | _____ Date |
| <u>NA</u> Director, Technology (if applicable) | _____ Signature | _____ Date |
| <u>Alex Rivera</u> CVUSD Project Manager | <u>[Signature]</u> Signature | <u>10-13-2020</u> Date |
| <u>Martin Silveira</u> Director, Maintenance, Operations & Construction (if applicable) | <u>[Signature]</u> Signature | <u>10 13 20</u> Date |
| _____ Director, Planning (if applicable) | _____ Signature | _____ Date |
| <u>Greg Stachura</u> Owner (Authorized Agent) | <u>[Signature]</u> Signature | <u>10/15/2020</u> Date |



Chino Valley Unified School District
Facilities, Planning, and Operations Division
CHANGE ORDER

Date: 9/30/2020 BID/ CUPCAA #: 19-20-41F Change Order #: 01
Project Title: HVAC Replacement – Walnut ES
Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: _____
Architect: NA Contractor: Scorpio Enterprises dba Aire-Masters Air Conditioning

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Time extension
Reason: Delay in receiving HVAC Equipment based on slow down in manufacturing due to COVID-19.
Document Ref:
Requested by: Chino Valley USD
Change in Contract Sum: \$0.00
Time Extension: 90 days

ITEM NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was: \$1,043,300.00
 Previously approved change order amount(s): \$0.00
 The contract amount will be **increased/decreased** by this Change Order: \$0.00
 The new contract amount including this change order will be: \$1,043,300.00

The original contract completion date: 7/3/2020
 The contract time will be increased/decreased by days: 90 days
 The date of completion as a result of this Change Order is: 10/2/2020

APPROVED BY:

| | | |
|---|-------------------------|-------------------|
| <u>Charles Thompson, PRESIDENT</u> | <u>Charles Thompson</u> | <u>10/13/2020</u> |
| Contractor: Scorpio Enterprises dba Aire-Masters Air Conditioning | Signature | Date |
| <u>NA</u> | _____ | _____ |
| DSA Inspector of Record (if applicable) | Signature | Date |
| <u>NA</u> | _____ | _____ |
| Architect / Engineer (if applicable) | Signature | Date |
| <u>NA</u> | _____ | _____ |
| Construction/Project Manager | Signature | Date |
| <u>NA</u> | _____ | _____ |
| Authorized Department Head (if applicable) | Signature | Date |
| <u>NA</u> | _____ | _____ |
| Director, Technology (if applicable) | Signature | Date |
| <u>Alex Rivera</u> | _____ | <u>10-13-2020</u> |
| CVUSD Project Manager | Signature | Date |
| <u>Martin Silveira</u> | _____ | <u>10-13-20</u> |
| Director, Maintenance, Operations & Construction (if applicable) | Signature | Date |
| _____ | _____ | _____ |
| Director, Planning (if applicable) | Signature | Date |
| <u>Greg Stachura</u> | _____ | <u>10/15/2020</u> |
| Owner (Authorized Agent) | Signature | Date |

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-41F, LITEL ES HVAC REPLACEMENT**

=====

BACKGROUND

On April 16, 2020, the Board of Education awarded Bid 19-20-41F, Litel ES HVAC Replacement to FM Thomas Air Conditioning, Inc. All contracted work was completed on October 2, 2020. Contract summary is provided below.

| Change Order | Contractor | Amount |
|---------------------|----------------------------------|---------------|
| 1 | FM Thomas Air Conditioning, Inc. | \$0.00 |
| | Bid Amount: | \$252,482.00 |
| | Revised Total Project Amount: | \$252,482.00 |
| | Retention Amount: | \$12,624.10 |

The change order results in no change to the construction cost and 90 days additional contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 2, 2020.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from: FM Thomas Air Conditioner, Inc., Contractor; Alex Rivera, Project Manager; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-41F, Litel ES HVAC Replacement.

FISCAL IMPACT

None.

NE:GJS:AGH:pw



Chino Valley Unified School District
Facilities, Planning, and Operations Division
CHANGE ORDER

Date: 9/30/2020 BID/ CUPCAA #: 19-20-41F Change Order #: 01
Project Title: HVAC Replacement – Litel ES
Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: _____
Architect: NA Contractor: FM Thomas Air Conditioning Inc

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Time extension
Reason: Delay in receiving HVAC Equipment based on slow down in manufacturing due to COVID-19.
Document Ref:
Requested by: Chino Valley USD
Change in Contract Sum: \$0.00
Time Extension: 90 days

ITEM NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was: \$252,482.00

Previously approved change order amount(s): \$0.00

The contract amount will be **increased/decreased** by this Change Order: \$0.00



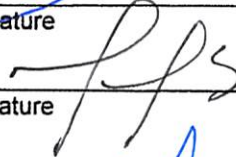
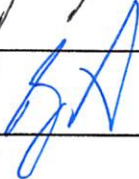
The new contract amount including this change order will be: \$252,482.00

The original contract completion date: 7/3/2020

The contract time will be increased/decreased by days: 90 days

The date of completion as a result of this Change Order is: 10/2/2020

APPROVED BY:

| | | |
|--|--|-------------------|
| <u>FM Thomas Air Conditioning Inc</u> |  | <u>10/13/2020</u> |
| Contractor: FM Thomas Air Conditioning Inc | Signature | Date |
| <u>NA</u> | | |
| DSA Inspector of Record (if applicable) | Signature | Date |
| <u>NA</u> | | |
| Architect / Engineer (if applicable) | Signature | Date |
| <u>NA</u> | | |
| Construction/Project Manager | Signature | Date |
| <u>NA</u> | | |
| Authorized Department Head (if applicable) | Signature | Date |
| <u>NA</u> | | |
| Director, Technology (if applicable) | Signature | Date |
| <u>Alex Rivera</u> |  | <u>10-13-2020</u> |
| CVUSD Project Manager | Signature | Date |
| <u>Martin Silveira</u> |  | <u>10/16/20</u> |
| Director, Maintenance, Operations & Construction (if applicable) | Signature | Date |
| <u>Greg Stachura</u> |  | <u>10/19/20</u> |
| Owner (Authorized Agent) | Signature | Date |

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECTS

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

| CUPCCAA Project | Project Description | Contractor | Original Quotation | Change Order | Total | Funding Source |
|------------------------|---|----------------------------|---------------------------|---------------------|--------------|-----------------------|
| CC2021-02 | Cortez ES Siding Repair | J-C Construction | \$17,780.00 | N/A | \$17,780.00 | 01 |
| CC2021-10 | Media Center and PDC II Access Control Installation | Time and Alarm Systems | \$29,768.00 | N/A | \$29,768.00 | 25 |
| CC2021-13 | Chaparral ES Exterior Lighting Repair | RDM Electric Company, Inc. | \$17,130.00 | N/A | \$17,130.00 | 01 |

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: John Demonet, Construction/Project Manager; Ken Rangel, Construction/Project Manager; Alex Rivera, Project Manager; Cesar Portugal, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$34,910.00 to General Fund 01.

\$29,768.00 to RDA Fund 25.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
SUBJECT: RESOLUTION 2020/2021-17 ANNUAL AND FIVE-YEAR DEVELOPER FEE REPORTS FOR FISCAL YEAR 2019/2020

=====
BACKGROUND

Pursuant to Government Codes 66006(b) and 66001(d), the District is required to prepare Annual and Five-Year Reports of the developer fees collected for residential, commercial and industrial development projects within 180 days of the end of the fiscal year, which must be reviewed by the Board of Education at a regularly scheduled public meeting.

The Chino Valley Unified School District Annual and Five-Year Developer Fee Reports for fiscal year 2019/2020 are attached.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2020/2021-17 Annual and Five-Year Developer Fee Reports for Fiscal Year 2019/2020.

FISCAL IMPACT

None.

NE:GJS:pw

**Chino Valley Unified School District
Resolution 2020/2021-17
Annual and Five-Year Developer Fee Reports
For Fiscal Year 2019/2020**

WHEREAS, pursuant to its authority under Education Code 17620, *et seq.*, and Government Code 65995, *et seq.*, the Board of Education has previously adopted and imposed statutory Level 1 school fees for the 2019/2020 fiscal year on residential, commercial, and industrial development (Developer Fees) to mitigate the impact of new development on the Chino Valley Unified School District (District);

WHEREAS, the District has deposited all Developer Fees that it has received in a separate, non-comingled capital facilities fund (Capital Facilities Fund) established for such a purpose, pursuant to Government Code 66006(a) and (b);

WHEREAS, the District has made available to the public within one hundred and eighty (180) days of the end of the 2019/2020 fiscal year the Annual and Five-Year Developer Fee Reports for Fiscal Year 2019/2020;

WHEREAS, the District has reviewed the information provided in the Annual and Five-Year Developer Fee Reports and has determined the information contained therein to be true and correct;

WHEREAS, the Annual Developer Fee Report was prepared in accordance with Government Code 66006(b)(1);

WHEREAS, the Five-Year Developer Fee Report was prepared in accordance with Government Code 66001(d); and

WHEREAS, the Board of Education has reviewed and considered the Annual and Five-Year Developer Fee Reports at a duly noticed, regularly scheduled public meeting at least fifteen (15) days after the District made this information publicly available, pursuant to Government Code 66006(b)(2).

NOW, THEREFORE, BE IT RESOLVED as follows:

- Section 1. The Board has reviewed the information provided in the Annual and Five-Year Developer Fee Reports and finds it to be true and correct.
- Section 2. The Board, based upon the information contained in the Annual Developer Fee Report, finds as follows:
 - 2.1 That the Annual Developer Fee Report describes the types of fees contained in the Capital Facilities Fund, including the amount of the fees, the beginning and ending balance of the Capital Facilities Fund, as well as the amount of fees collected, and the interest earned thereon.

- 2.2 That the Annual Developer Fee Report identifies each public improvement on which Developer Fees were expended.
- 2.3 That sufficient funds have not been collected to complete the financing on any incomplete public improvement.
- 2.4 That sufficient funds have not been collected to complete the financing of any incomplete public improvement, and that there were refunds made of Developer Fees.

Section 3. The Board, based upon the information contained in the Five-Year Developer Fee Report, finds as follows:

- 3.1 That the purpose of Developer Fees imposed on new residential, commercial, and industrial development within the District is to fund the school facilities required to serve the additional grade K-12 students generated by such new development and that the Developer Fees will be used for the construction and/or acquisition of additional school facilities and the remodeling of existing school facilities to provide additional capacity.
- 3.2 That there is a proportional and reasonable relationship between the Developer Fees imposed on new development and the need for additional District school facilities because new development will generate new students to be enrolled in the District which will lead to increased need for school facilities, and that the Developer Fees imposed do not exceed the cost of providing such additional school facilities.
- 3.3 That there is a further proportional and reasonable relationship between the unexpended Developer Fees contained in the Capital Facilities Fund and the need for additional school facilities because the Developer Fees imposed on new developments will not fully cover the costs of providing such school facilities for these new students.
- 3.4 That the portion of the Capital Facilities Fund that remains unexpended will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities in order to increase capacity, and the acquisition of additional portable classrooms to accommodate students generated from new development.
- 3.5 That the funding anticipated completing the financing of incomplete projects would be obtained from the State School Facilities Program and additional Developer Fees as set forth in the Five-Year Developer Fee Report.

3.6 That the dates upon which the District's school facilities projects employing the unexpended funds in the Capital Facilities Fund will commence are not presently known.

Section 4. The Annual and Five-Year Developer Fee Reports have been made available to the public within one hundred and eighty (180) days after the last day of the fiscal year pursuant to Government Code 66001(d) and 66006(b).

Section 5. The District made the Annual and Five-Year Developer Fee Reports available for public review at least fifteen (15) days prior to the Board's consideration of these reports.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 5th day of November 2020 by the following vote:

| | |
|----------|-------|
| Blair | _____ |
| Cruz | _____ |
| Gagnier | _____ |
| Na | _____ |
| Schaffer | _____ |

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
ANNUAL DEVELOPER FEE REPORT
FOR FISCAL YEAR 2019/2020**

I. Introduction

This Annual Developer Fee Report for Fiscal Year 2019/2020 ("Report") provides an annual accounting of school facilities fees collected by the Chino Valley Unified School District ("District") during fiscal year 2019/2020 as required by Government Code 66006(b).

II. Description of School Facilities Fees in Capital Facilities Fund

The District collects school facilities fees from the owners of residential, commercial and industrial development projects to mitigate the costs of providing interim and permanent school facilities to students generated from such development projects. School facilities fees collected by the District consist of the following:

- A. Fees collected pursuant to Education Code 17620, *et seq.*, and Government Code 65995, *et seq.*, referred to herein collectively as "Statutory School Fees," in the following amounts:

Level 1 Fee: Residential Development - \$3.79 per square foot, increased to \$4.08 per square foot effective August 17, 2020.

Commercial/Industrial Fee: \$0.61 per square foot, increased to \$0.66 per square foot effective August 17, 2020.

- B. Special Tax "A" payments collected in accordance with those certain Special Tax "A" Agreements entered into between the District and the City of Chino Hills.

III. Activity for Fiscal Year

See Exhibit A, as attached.

IV. Public Improvement Expenditures

- A. Growth projects: Lease of existing and additional modular buildings; additional furniture and equipment at Chino HS, Chino Hills HS, Cattle ES, Chaparral ES, Rhodes ES and Cal Aero Preserve Academy, architectural and consultant fees for Preserve School #2.

- B. Site Improvements: Lunch shelter expansion at Cal Aero Preserve Academy, Magnolia and Ramona JHS kitchen remodeling projects, DSA Inspection Fees for District-wide solar projects, backstop and playground equipment replacement at various sites, Chino Hills and Ayala HS sound system and theater lighting upgrades architectural fees on modernization projects.

- C. Administrative support and reporting.

- D. Payoff of COP debt issued for past growth projects.

V. Planned Future Improvements

- A. Lease of existing modular buildings District-wide

- B. School site improvements at various sites District-wide

- C. Modernization at various sites District-wide

VI. Description of Each Interfund Transfer or Loan Made from the Capital Facilities Fund and Description of Public Improvement on which the Transferred or Loaned Fees will be Expended - None.

VII. Refunds Made Pursuant to Government Code Section 66001(e) and (f) - None.

Exhibit A

Developer Fees and Special Tax A
Summary of Revenues, Expenditures and Changes in Fund Balance
Fiscal Year Ending June 30, 2020

| | Special Tax A Fund 25.9812 | General Fund 25.9815 | CFD4 Fund 25.9816 | Preserve Fund 25.9817 | Total |
|--|-------------------------------|-------------------------|----------------------|--------------------------|----------------------|
| REVENUES | | | | | |
| Fees and Taxes | 81,437.28 | 5,757,325.17 | | | 5,838,762.45 |
| Interest | 96,716.58 | 877,112.79 | 49,350.96 | 61,594.27 | 1,084,774.60 |
| All Other Local Revenue | 64,580.53 | 68,173.40 | | | 132,753.93 |
| All Other State Revenue | | | | | 0.00 |
| Transfers In From Other Funds | | | | | 0.00 |
| Total Revenues | 242,734.39 | 6,702,611.36 | 49,350.96 | 61,594.27 | 7,056,290.98 |
| EXPENDITURES | | | | | |
| Supplies | 9,084.85 | 69,960.69 | | 8,951.52 | 87,997.06 |
| Other Operating Expenses | | 12,581.84 | | | 12,581.84 |
| Rentals & Leases | 13,800.00 | 133,901.00 | | 275,054.00 | 422,755.00 |
| Repairs | | 75,735.60 | | | 75,735.60 |
| Contracts/Legal Expenses/Administration Fees | 31,406.87 | 108,094.23 | | | 139,501.10 |
| Improvements to Sites | 374,572.72 | 289,926.45 | | 321,564.44 | 986,063.61 |
| Buildings & Improvements to Buildings | 538,232.43 | 608,606.29 | 5,693.17 | 2,443,917.79 | 3,596,449.68 |
| Indirect Costs to General Fund | | 172,719.75 | | | 172,719.75 |
| Total Expenditures | 967,096.87 | 1,471,525.85 | 5,693.17 | 3,049,487.75 | 5,493,803.64 |
| TRANSFERS OUT | | | | | |
| Transfers Out To Other Funds | | 32,875.00 | | | 32,875.00 |
| Transfers to Debt Service | | | | | 0.00 |
| Total Transfers Out | 0.00 | 32,875.00 | 0.00 | 0.00 | 32,875.00 |
| Total Expenditures and Transfers | 967,096.87 | 1,504,400.85 | 5,693.17 | 3,049,487.75 | 5,526,678.64 |
| Excess (Deficiency) of Revenues over Expenditures/Transfers | (724,362.48) | 5,198,210.51 | 43,657.79 | (2,987,893.48) | 1,529,612.34 |
| BEGINNING BALANCE 7/1/19 | 5,096,175.26 | 34,939,695.97 | 2,497,463.05 | 3,495,798.06 | 46,029,132.34 |
| ENDING BALANCE 6/30/20 | 4,371,812.78 | 40,137,906.48 | 2,541,120.84 | 507,904.58 | 47,558,744.68 |

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
FIVE YEAR DEVELOPER FEE REPORT
FOR FISCAL YEAR 2019/2020**

Pursuant to Government Code 66001(d), the Chino Valley Unified School District ("District") shall make all of the following findings with respect to that portion of the Capital Facilities Fund remaining unexpended, whether committed or uncommitted:

I. Identification of the Purpose to Which the Fees are to be Put:

The purpose of the developer fees imposed and collected on new residential, commercial and industrial development within the District is to fund school facilities required to serve the additional grade K-12 students generated by such new development within the District. Specifically, the fees will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities to add new classrooms and technology, as well as acquiring and installing additional portable classrooms.

II. Demonstration of a Reasonable Relationship Between Developer Fees and the Purposes for Which They are Charged:

The District's School Fee Justification Study ("Fee Justification Study") dated June 8, 2020, is incorporated herein by this reference and on file at the District office, demonstrates the reasonable relationship between the new residential, commercial, and industrial development upon which fees are charged and the need for additional school facilities. Additional students will be generated from new development within the District and the District does not have existing capacity in its schools to accommodate these new students. The fees charged on new development will be used to fund school facilities necessary to serve the students generated from new development. The fees do not exceed the costs of providing school facilities for new students as demonstrated in the Fee Justification Study. In addition to developer fees, the District also collects Special Tax "A" payments in accordance with those certain Special Tax "A" agreements entered into between the District and the City of Chino Hills.

III. All sources and amounts of funding currently in the District's Capital Facilities Fund anticipated to complete financing of incomplete school facilities improvements and identified in the District's Fee Justification Study:

The District maintains a fund that reflects sources and uses of funds collected from Developer Fees and Special Tax "A" payments.

IV. Approximate date on which unexpended funding is expected to be deposited into a specific school facilities improvement account/fund:

The District levies developer fees in accordance with the rate structure approved by the State Allocation Board and expends them as needed for growth.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: November 5, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Isabel Brenes, Director, Human Resources
Eric Dahlstrom, Ed.D., Director, Human Resources
SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:RR:IB:ED:mcm

CERTIFICATED PERSONNEL

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|------------------------|------------------------|------------------------------|
|--------------------|------------------------|------------------------|------------------------------|

HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED MANAGEMENT SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2020/2021 SCHOOL YEAR

| | | | |
|---------------|--------------------|-------------------|------------|
| LOPEZ, Sarita | Program Specialist | Special Education | 11/06/2020 |
|---------------|--------------------|-------------------|------------|

REVISION EFFECTIVE DATE OCTOBER 1, 2020 CLOSED SESSION REPORT OUT

| | | | |
|----------------|--------------------------|----------|------------|
| HATCH, Annette | Assistant Principal – HS | Ayala HS | 10/12/2020 |
|----------------|--------------------------|----------|------------|

RETIREMENT

| | | | |
|---------------|-----------------|---------------|------------|
| JONES, Donald | Principal – JHS | Woodcrest JHS | 01/01/2021 |
|---------------|-----------------|---------------|------------|

HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2020/2021 SCHOOL YEAR

| | | | |
|---------------|------------------------|-------------------|------------|
| WARN, Leslie | English Teacher | Ramona JHS | 11/06/2020 |
| CALLES, Scott | Mathematics Teacher | Chino Hills HS | 10/22/2020 |
| MALLE, Joyce | Speech Lang. Path. 25% | Special Education | 11/06/2020 |

RESIGNATION

| | | | |
|----------------|---------------------------|-----------------|------------|
| CUTRO, Gustavo | School Counselor | Ramona JHS | 10/26/2020 |
| FOUSE, Kayla | Child Development Teacher | Health Services | 10/21/2020 |

LEAVE OF ABSENCE

| | | | |
|------------------------|-----------------------|--------------|-------------------------------------|
| GAYNOR-PEREZ, Jennifer | Elementary Teacher | Chaparral ES | 11/02/2020 through 05/27/2021 |
| MENSON, Desiree | Secondary Teacher 20% | Magnolia JHS | 11/02/2020 through 05/27/2021 |

APPOINTMENT – EXTRA DUTY

| | | | |
|------------------------|-----------------------|----------|------------|
| BRUNIER, Grant (NBM) | Wrestling (GF) | Ayala HS | 11/06/2020 |
| CORDTS, Michael (NBM) | Boys Water Polo (GF) | Ayala HS | 11/06/2020 |
| HAMMOND, Kevin (NBM) | Boys Water Polo (GF) | Ayala HS | 11/06/2020 |
| HAMMOND, Kevin (NBM) | Girls Water Polo (B) | Ayala HS | 11/06/2020 |
| POPE, Nathan (NBM) | Football (B) | Ayala HS | 11/06/2020 |
| RUIZ, Manuel (NBM) | Band (B) | Ayala HS | 11/06/2020 |
| WEIHERT, Jeffrey (NBM) | Girls Volleyball (GF) | Ayala HS | 11/06/2020 |

CERTIFICATED PERSONNEL (cont.)

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>EFFECTIVE DATE</u> |
|--|------------------------|------------------------|------------------------------|
| <u>APPOINTMENT – EXTRA DUTY</u> (cont.) | | | |
| BACA, Christopher (NBM) | Football (B) | Chino Hills HS | 11/06/2020 |
| JOINER, Simone (NBM) | Girls Volleyball (B) | Chino Hills HS | 11/06/2020 |
| LOUVIAUX KILLY, Patrick (NBM) | Baseball (B) | Chino Hills HS | 11/16/2020 |
| LOZA, Trevin (NBM) | Track & Field (B) | Chino Hills HS | 11/16/2020 |
| MISAWA, Keane | Boys Golf (GF) | Chino Hills HS | 11/06/2020 |
| MISAWA, Keane | Girls Golf (GF) | Chino Hills HS | 11/06/2020 |
| CURTIS, DeMarco (NBM) | Football (B) | Don Lugo HS | 11/06/2020 |
| PANATTONI, Jody (NBM) | Football (B) | Don Lugo HS | 11/06/2020 |
| POLITE, Coby | Cross Country (GF) | Don Lugo HS | 11/06/2020 |
| POLITE, Coby | Track & Field (GF) | Don Lugo HS | 11/06/2020 |
| TOTAL: | | | \$22,678.00 |

APPOINTMENT – EXTRA DUTY – ACTIVITIES

| | | | |
|---------------------|---|---------------|-------------|
| FORDYCE, Jennifer | Jr. High Yearbook Advisor | Briggs K-8 | 10/16/2020 |
| YOUNG, Joanne (NBM) | Jr. High Dance Advisor | Townsend JHS | 11/06/2020 |
| LINDSEY, Patrick | Jr. High Renaissance | Woodcrest JHS | 11/06/2020 |
| ECHEVARRIA, Robyn | Drill Team/Dance Advisor | Chino HS | 11/06/2020 |
| ECHEVARRIA, Robyn | Choreographer | Chino HS | 11/06/2020 |
| GIBBS, Lucia | Senior Class Advisor | Chino HS | 11/06/2020 |
| GONZALES, Sandra | Sophomore Class Advisor | Chino HS | 11/06/2020 |
| INGLIMA, Heather | Junior Class Advisor | Chino HS | 11/06/2020 |
| KUHNS, Richelle | Sophomore Class Advisor | Chino HS | 11/06/2020 |
| KUO, Korina | Senior Class Advisor | Chino HS | 11/06/2020 |
| LOWE, Katherine | After School Activity Stipend: Link Crew | Chino HS | 11/06/2020 |
| HENSLEY, Irene | Assistant Pep Squad | Don Lugo HS | 11/06/2020 |
| PARTIDA, Patricia | Pep Squad Advisor | Don Lugo HS | 11/06/2020 |
| YANIK, Stephen | Band Director | Don Lugo HS | 11/06/2020 |
| TOTAL: | | | \$26,297.00 |

DELETE – EXTRA DUTY– ACTIVITIES

| | | | |
|------------------|---------------------------|------------|-------------|
| OGILVIE, Crystal | Jr. High Yearbook Advisor | Briggs K-8 | 10/16/2020 |
| TOTAL: | | | -\$1,531.00 |

CERTIFICATED PERSONNEL (cont.)

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|------------------------|------------------------|------------------------------|
|--------------------|------------------------|------------------------|------------------------------|

APPOINTMENT – EXTRA DUTY– ELEMENTARY STIPENDS

| | | | |
|-------------------------|-------------------------|------------|------------|
| HEISER, Lauren | AR - Renaissance | Wickman ES | 10/16/2020 |
| GARCIA SAMONTE, Kirstie | Social Media Technology | Wickman ES | 10/16/2020 |
| | | TOTAL: | \$840.00 |

DELETE – EXTRA DUTY– ELEMENTARY STIPENDS

| | | | |
|-------------------|------------------------------|------------|------------|
| ANDERSON, Aleissa | RSP Instructional Leadership | Wickman ES | 10/16/2020 |
| SOUTHARD, Kelly | Intervention Data | Wickman ES | 10/16/2020 |
| | | TOTAL: | -\$840.00 |

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2020, THROUGH JUNE 30, 2021

| | | |
|---------------------|----------------|------------------|
| CORTEZ, Justin Lanz | FLORES, Kellie | GONZALEZ, Olivia |
| MORGAN, Kelsey | | |

CLASSIFIED PERSONNEL

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|------------------------|------------------------|------------------------------|
|--------------------|------------------------|------------------------|------------------------------|

CLASSIFIED MANAGEMENT SALARY SCHEDULE

PERSONAL LEAVE OF ABSENCE

| | | | |
|-------------------|-----------------------------------|-------------------|-------------------------------------|
| ENRIQUEZ, Allison | Occupational Therapist (SELPA/GF) | Special Education | 11/10/2020 through 03/01/2021 |
|-------------------|-----------------------------------|-------------------|-------------------------------------|

HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE

APPOINTMENT

| | | | |
|---------------------|--|-------------------|------------|
| SALDIVAR, Gerardo | Custodian I | Chaparral ES | TBD |
| JEWETT, Michelleann | Administrative Secretary I (GF) | Assessment | 11/06/2020 |
| NETTINGHAM, Dawaun | Behavior Intervention Aide (SELPA/GF) | Special Education | TBD |

PROMOTION

| | | | |
|---------------------------|--|--|------------|
| CAMPOS, Celeste | FROM: Central Kitchen Assistant I (NS) 3 hrs./181 work days TO: Elementary Library/Media Center Assistant (GF) 3.5 hrs./150 contract days | Woodcrest JHS Rhodes ES | 11/06/2020 |
| VELAZQUEZ, Jeanette | FROM: IA/Special Education (SELPA/GF) 3.5 hrs./181 work days TO: ASB Student Store Clerk (GF) 3.75 hrs./183 work days | Ayala HS Chino HS | TBD |
| THOMAS, Jennifer | FROM: Nutrition Services Assistant II (NS) 3 hrs./181 work days TO: Nutrition Services Manager I (NS) 6 hrs./183 work days | Chino HS Newman ES | 11/30/2020 |
| DE AZAVEDO-CORREA, Justyn | FROM: Payroll Clerk III (GF) 8 hrs./261 contract days TO: Fringe Benefits Technician (GF) 8 hrs./261 contract days | Business Services Business Services | 11/06/2020 |

CLASSIFIED PERSONNEL (cont.)

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|--|--|------------------------------|
| | <u>INCREASE IN HOURS</u> | | |
| CASTILLO, Diane | FROM: Health Technician (GF) 3.5 hrs./185 work days TO: Health Technician (GF) 5.5 hrs./185 work days | Borba ES Borba ES | 11/09/2020 |
| WARD, Rita | FROM: Health Technician (GF) 3.5 hrs./185 work days TO: Health Technician (GF) 5.5 hrs./185 work days | Cattle ES Cattle ES | 11/09/2020 |
| PALKO, Julie | FROM: Health Technician (GF) 3.5 hrs./185 work days TO: Health Technician (GF) 5.5 hrs./185 work days | Chaparral ES Chaparral ES | 11/09/2020 |
| VILLALOBOS, Armeda | FROM: Health Technician (GF) 3.5 hrs./185 work days TO: Health Technician (GF) 5.5 hrs./185 work days | Cortez ES Cortez ES | 11/09/2020 |
| DROZD, Melinda | FROM: Health Technician (GF) 3.5 hrs./185 work days TO: Health Technician (GF) 5.5 hrs./185 work days | Country Springs ES Country Springs ES | 11/09/2020 |
| HOPKINS, Janice | FROM: Health Technician (GF) 3.5 hrs./185 work days TO: Health Technician (GF) 5.5 hrs./185 work days | Dickson ES Dickson ES | 11/09/2020 |
| TORENO, Brooke | FROM: Health Technician (GF) 3.5 hrs./185 work days TO: Health Technician (GF) 5.5 hrs./185 work days | Eagle Canyon ES Eagle Canyon ES | 11/09/2020 |
| LEZAMA, Alexandra | FROM: Health Technician (GF) 3.5 hrs./185 work days TO: Health Technician (GF) 5.5 hrs./185 work days | Glenmeade ES Glenmeade ES | 11/09/2020 |

CLASSIFIED PERSONNEL (cont.)

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>EFFECTIVE DATE</u> |
|--------------------|------------------------|------------------------|------------------------------|
|--------------------|------------------------|------------------------|------------------------------|

INCREASE IN HOURS (cont.)

| | | | |
|------------------|--|------------------------------|------------|
| BEAVER, Meghan | FROM: Health Technician (GF) 3.5 hrs./185 work days TO: Health Technician (GF) 5.5 hrs./185 work days | Litel ES Litel ES | 11/09/2020 |
| LANTER, Kaitlynn | FROM: Health Technician (GF) 3.5 hrs./185 work days TO: Health Technician (GF) 5.5 hrs./185 work days | Newman ES Newman ES | 11/09/2020 |
| REHRER, Lynn | FROM: Health Technician (GF) 3.5 hrs./185 work days TO: Health Technician (GF) 5.5 hrs./185 work days | Oak Ridge ES Oak Ridge ES | 11/09/2020 |
| RAMOS, Francisca | FROM: School Community Liaison (C) 1.5 hrs./180 work days TO: School Community Liaison (C) 3.0 hrs./180 work days | Glenmeade ES Glenmeade ES | 11/06/2020 |

PERSONAL LEAVE OF ABSENCE

| | | | |
|--------------------|----------------------------------|--------------|-------------------------------------|
| GALAZ, Elvira | Health Technician (GF) | Walnut ES | 10/05/2020 through 01/04/2021 |
| PALACIOS, Virginia | Central Kitchen Assistant I (NS) | Magnolia JHS | 10/14/2020 through 10/30/2020 |

RESIGNATION OF POSITION

| | | | |
|------------------|----------------------------|--------------|------------|
| RAMOS, Francisca | Playground Supervisor (GF) | Glenmeade ES | 11/05/2020 |
|------------------|----------------------------|--------------|------------|

RESIGNATION

| | | | |
|-------------------|-------------------------------------|-------------------|------------|
| RUSSELL, Adrienne | Nutrition Services Assistant I (NS) | Cortez ES | 11/02/2020 |
| LOPEZ, Iryna | IA/Special Education/SH (SELPA/GF) | Special Education | 11/04/2020 |

CLASSIFIED PERSONNEL (cont.)

| <u>NAME</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>EFFECTIVE DATE</u> |
|--|----------------------------------|------------------------|------------------------------|
| SPURGEON, Nancy (31 Years of Service) | School Secretary I (GF) | Rolling Ridge ES | 12/31/2020 |
| SEIBERT, Shirley (21 Years of Service) | Custodian II (GF) | Townsend JHS | 01/01/2021 |
| WALSH, Martin (7 Years of Service) | Maintenance Pool Technician (GF) | Maintenance | 05/04/2021 |

RETIREMENT

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2020, THROUGH JUNE 30, 2021

| | | |
|-----------------|-----------------|------------|
| CHO, Paul | LANTER, Rebecca | LE, Sharon |
| MIRANDA, Lorena | VARNEY, Lynette | |

- (504) = Federal Law for Individuals with Handicaps
- (ACE) = Ace Driving School
- (ABG) = Adult Education Block Grant
- (ASB) = Associated Student Body
- (ASF) = Adult School Funded
- (ATE) = Alternative to Expulsion
- (B) = Booster Club
- (BTSA) = Beginning Teacher Support & Assessment
- (C) = Categorically Funded
- (CAHSEE) = California High School Exit Exam
- (CC) = Children's Center (Marshall)
- (CDF) = Child Development Fund
- (CSR) = Class Size Reduction
- (CVLA) = Chino Valley Learning Academy
- (CWY) = Cal Works Youth
- (E-rate) = Discount Reimbursements for Telecom.
- (G) = Grant Funded
- (GF) = General Fund
- (HBE) = Home Base Education
- (MM) = Measure M – Fund 21
- (MAA) = Medi-Cal Administrative Activities
- (MH) = Mental Health – Special Ed.
- (NBM) = Non-Bargaining Member
- (ND) = Neglected and Delinquent
- (NS) = Nutrition Services Budget
- (OPPR) = Opportunity Program
- (PFA) = Parent Faculty Association
- (R) = Restricted
- (ROP) = Regional Occupation Program
- (SAT) = Saturday School
- (SB813) = Medi-Cal Admin. Activities Entity Fund
- (SELPA) = Special Education Local Plan Area
- (SOAR) = Students on a Rise
- (SPEC) = Spectrum Schools
- (SS) = Summer School
- (SWAS) = School within a School
- (VA) = Virtual Academy
- (WIA) = Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
**SUBJECT: ADOPTED 2020/2021 ORGANIZED AND UNORGANIZED STUDENT
BODY BUDGETS**

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds requires organized and unorganized student body budgets to be submitted to the Board of Education each year for information. The list that follows reflects the adopted student body budgets for fiscal year 2020/2021.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the adopted 2020/2021 organized and unorganized student body budgets.

FISCAL IMPACT

None.

NE:SHC:LP:wc

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
ASSOCIATED STUDENT BODY
ADOPTED BUDGET 2020/2021**

ORGANIZED STUDENT BODIES

| COMPREHENSIVE HIGH SCHOOLS | TOTAL | |
|---------------------------------------|--------------|---------------------|
| Ayala HS | \$ 1,532,599 | |
| Chino HS | \$ 601,963 | |
| Chino Hills HS | \$ 876,114 | |
| Don Lugo HS | \$ 1,030,538 | |
| TOTAL HIGH SCHOOLS | | \$ 4,041,214 |
| | | |
| JUNIOR HIGH SCHOOLS | | |
| Briggs K-8 | \$ 81,818 | |
| Cal Aero K-8 | \$ 71,530 | |
| Canyon Hills JHS | \$ 254,872 | |
| Magnolia JHS | \$ 114,850 | |
| Ramona JHS | \$ 104,213 | |
| Townsend JHS | \$ 163,440 | |
| Woodcrest JHS | \$ 70,010 | |
| TOTAL JUNIOR HIGH SCHOOLS | | \$ 860,733 |
| | | |
| TOTAL ORGANIZED STUDENT BODIES | | \$ 4,901,947 |

UNORGANIZED STUDENT BODIES

| | | |
|---|-----------|---------------------|
| CONTINUATION HIGH SCHOOL | | |
| Buena Vista HS | \$ 44,109 | \$ 44,109 |
| ELEMENTARY SCHOOLS | | |
| Elementary General | \$ 10,611 | |
| Borba ES | \$ 685 | |
| Butterfield Ranch ES | \$ - | |
| Cattle ES | \$ 55,648 | |
| Chaparral ES | \$ 745 | |
| Cortez ES* | \$ - | |
| Country Springs ES* | \$ - | |
| Dickey ES | \$ 1,697 | |
| Dickson ES | \$ 46,449 | |
| Eagle Canyon ES | \$ 14,397 | |
| Glenmeade ES* | \$ - | |
| Hidden Trails ES | \$ 1,435 | |
| Liberty ES | \$ 29,227 | |
| Litel ES | \$ 6,572 | |
| Marshall ES | \$ 30,287 | |
| Newman ES | \$ 8,885 | |
| Oak Ridge ES | \$ 4,042 | |
| Rhodes ES | \$ 524 | |
| Rolling Ridge ES | \$ 28,262 | |
| Walnut ES | \$ 22,312 | |
| TOTAL ELEMENTARY SCHOOLS | | \$ 261,778 |
| | | |
| TOTAL UNORGANIZED STUDENT BODIES | | \$ 305,887 |
| | | |
| TOTAL ASB BUDGETS | | \$ 5,207,834 |

* ASB Dormant Accounts/Zero Balances

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: November 5, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
SUBJECT: RECOMMENDATIONS TO THE LEARNING CONTINUITY AND ATTENDANCE PLAN

=====

BACKGROUND

The Learning Continuity and Attendance Plan (LCP) is a part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020/2021 school year. The provisions for the plan were approved by the Governor and Legislature in June in Senate Bill 98 and can be found in Education Code Section 43509.

The Board conducted a public hearing on this item at its September 3, 2020 meeting. Subsequently, the District is required to submit its LCP to the San Bernardino County Superintendent of Schools by September 30, 2020. Not later than five days after the local governing board adopts the Learning Continuity Plan, a school district must file the Plan with its county superintendent of schools, and a County Office of Education (COE) must submit its Plan to the State Superintendent of Public Instruction (SSPI). By October 30, 2020, reviewing authorities may submit recommendations, in writing, for amendments to the Learning Continuity Plan.

The governing board of a school district or COE shall consider the recommendations submitted by the reviewing authorities in a public meeting within 15 days of receiving the recommendations. If a county superintendent of schools has jurisdiction over a single school district, the SSPI shall perform the duties as the reviewing authority.

RECOMMENDATION

It is recommended the Board of Education receive for information the recommendations to the Learning Continuity and Attendance Plan.

FISCAL IMPACT

None.

NE:tr



Learning Continuity and Attendance Plan County Recommendation Summary

The Learning Continuity and Attendance Plan (LCP) was received, reviewed, and determined to have met all requirements by the San Bernardino County Superintendent of Schools (SBCSS). As per SBCSS requirements, recommendations for considerations were made in the following areas:

- Include additional descriptions for solicitation of stakeholder engagement
- Provide link to the District's Guidelines for Reopening our Schools, when available
- Update supplemental funds information to indicate that Common Core Materials for Special Education does not fall under the Unduplicated Population (e.g. Foster Youth, English Learners, and Low Income)
- Add additional information further clarifying how the District considered the needs of unduplicated students in Actions

The recommendations have been reviewed, considered for the District's LCP, and resubmitted to the SBCSS to be posted on the County website. The revisions were not substantive, and the update to the LCP will also be posted on the District website.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: November 5, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Sandra H. Chen, Associate Superintendent, Business Services

SUBJECT: CASH MANAGEMENT PROGRAM

=====

BACKGROUND

The investment objective of the cash management program is to earn a higher rate of return on its assets than alternative short-term investments. Additionally, the program is customized directly to the District's needs and provides the District with better control of its funds than the county's pooled investment program.

As of June 30, 2020, the District's cash management accounts were in compliance with the District's written and approved investment policies.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the report on the cash management program.

FISCAL IMPACT

None.

WMJ:GJS:SHC:pw

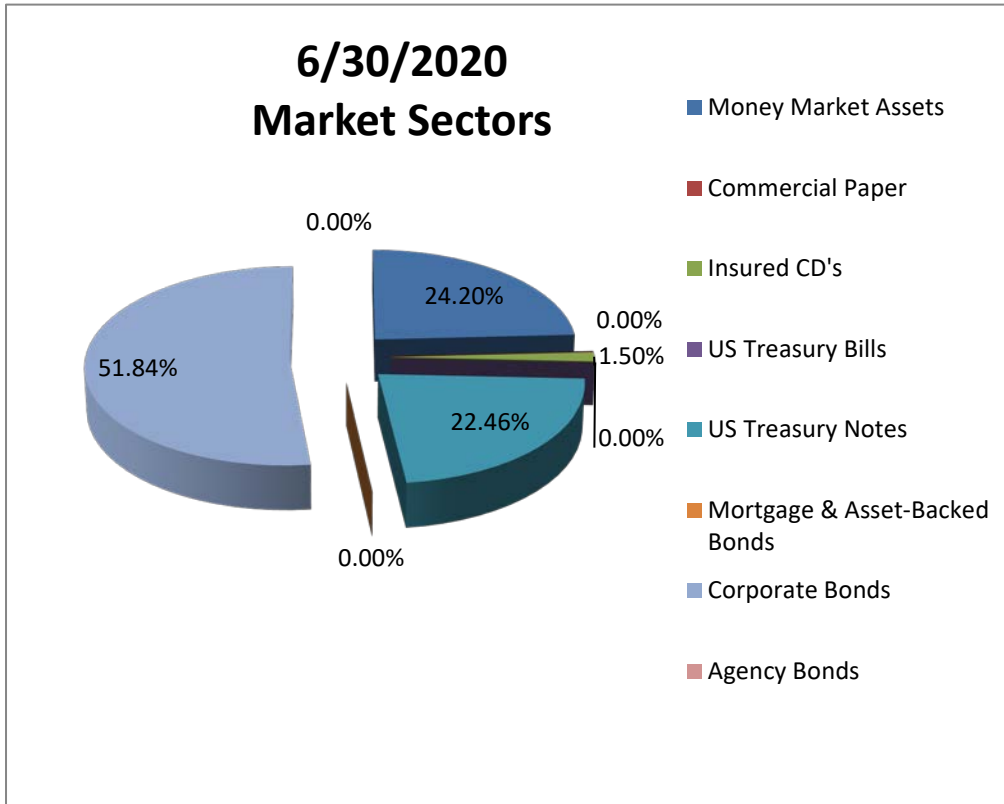
CHINO VALLEY UNIFIED SCHOOL DISTRICT

Cash Management Program -- July 1, 2019 to June 30, 2020

| | Fund 25-9813 Capital Facilities | Fund 25-9815 Capital Facilities | Fund 01/93 General / Cafeteria | Total |
|---|------------------------------------|------------------------------------|-----------------------------------|------------------------|
| Beginning Cash & Securities w/Accrued Interest @ Market 7/1/2019 | \$9,082,548.89 | \$4,742,367.36 | \$7,857,857.68 | \$21,682,773.93 |
| Less: Accrued Interest & Unrealized Gains | \$100,960.77 | \$38,106.08 | \$76,426.88 | \$215,493.73 |
| Beginning At Cost Balance | \$8,981,588.12 | \$4,704,261.28 | \$7,781,430.80 | \$21,467,280.20 |
| Plus: Interest / Dividend Earnings | \$240,563.72 | \$119,459.53 | \$208,788.35 | \$568,811.60 |
| Plus: Increase (Decrease) in Principal Value | (\$36,107.43) | \$29,699.18 | (\$49,229.12) | (\$55,637.37) |
| Subtotal | \$204,456.29 | \$149,158.71 | \$159,559.23 | \$513,174.23 |
| Less: Management Fees | \$38,998.08 | \$20,392.14 | \$33,657.33 | \$93,047.55 |
| Less: Miscellaneous Fees | \$125.00 | \$125.00 | (\$0.45) | \$249.55 |
| Subtotal | \$39,123.08 | \$20,517.14 | \$33,656.88 | \$93,297.10 |
| Ending At Cost Balance | \$9,146,921.33 | \$4,832,902.85 | \$7,907,333.15 | \$21,887,157.33 |
| Plus: Accrued Interest & Unrealized Gains | \$193,464.92 | \$93,535.21 | \$144,497.98 | \$431,498.11 |
| Ending Cash & Securities w/Accrued Interest @ Market 6/30/20 | \$9,340,386.25 | \$4,926,438.06 | \$8,051,831.13 | \$22,318,655.44 |

| | |
|---|--------------|
| Cash Mgmt Total Return (net of fees) | 3.00% |
| Cash Management Yield (net of fees) | 2.20% |
| County Investment Pool Yield | 1.94% |
| 1-3 Yr. Treasury + ST Treasury Indexes | 3.05% |

| | |
|-------------------------------|--------|
| Money Market Assets | 24.20% |
| Commercial Paper | 0.00% |
| Insured CD's | 1.50% |
| US Treasury Bills | 0.00% |
| US Treasury Notes | 22.46% |
| Mortgage & Asset-Backed Bonds | 0.00% |
| Corporate Bonds | 51.84% |
| Agency Bonds | 0.00% |



Chino Valley Unified School District
 Comparison of Annual Returns
 San Bernardino Co. vs. Cash Management

| Fiscal Years | County Investment Pool Returns | CVUSD Cash Management | Difference \$ |
|-----------------------|---|----------------------------------|--------------------------|
| 1989-1990 | 8.66% | 9.58% | \$196,650 |
| 1990-1991 | 8.05% | 11.00% | \$652,774 |
| 1991-1992 | 6.87% | 11.53% | \$677,588 |
| 1992-1993 | 6.07% | 9.56% | \$506,751 |
| 1993-1994 | 4.86% | 6.87% | \$223,981 |
| 1994-1995 | 5.43% | 8.65% | \$297,214 |
| 1995-1996 | 5.01% | 7.01% | \$186,920 |
| 1996-1997 | 5.01% | 7.31% | \$164,219 |
| 1997-1998 | 5.10% | 7.22% | \$160,083 |
| 1998-1999 | 5.10% | 5.80% | \$92,636 |
| 1999-2000 | 5.48% | 5.80% | \$60,976 |
| 2000-2001 | 5.98% | 6.53% | \$78,974 |
| 2001-2002 | 4.13% | 5.62% | \$222,903 |
| 2002-2003 | 2.85% | 4.86% | \$307,440 |
| 2003-2004 | 1.61% | 1.25% | -\$57,188 |
| 2004-2005 | 1.95% | 1.97% | \$0 |
| 2005-2006 | 3.41% | 3.52% | \$17,937 |
| 2006-2007 | 4.64% | 5.45% | \$134,088 |
| 2007-2008 | 4.50% | 5.27% | \$135,253 |
| 2008-2009 | 2.46% | 2.48% | \$0 |
| 2009-2010 | 1.35% | 3.83% | \$280,219 |
| 2010-2011 | 0.99% | 2.81% | \$348,641 |
| 2011-2012 | 0.51% | 0.39% | -\$23,687 |
| 2012-2013 | 0.61% | 1.78% | \$233,027 |
| 2013-2014 | 0.40% | 2.02% | \$326,424 |
| 2014-2015 | 0.42% | -0.46% | -\$179,500 |
| 2015-2016 | 0.62% | 1.63% | \$208,021 |
| 2016-2017 | 0.99% | 0.28% | -\$146,759 |
| 2017-2018 | 0.99% | 0.51% | -\$100,284 |
| 2018-2019 | 2.03% | 3.62% | \$337,469 |
| 2019-2020 | 1.94% | 3.00% | \$229,393 |
| Cumulative Difference | | | \$5,572,162 |